

## 21 February 2020 IB meeting Summary

### Agenda

1. Discussion meeting procedures
2. Proposal for ex officio members of SBN IB
3. SBN Rules writing Committees
4. Common SBN Slack Overview

#### **Item #1:** Initial Procedures for Meetings

The chair proposes a set of interim meeting rules until by-laws for the group could be written down.

These rules are adopted with suggestions that decisions should be made by consensus, without voting when possible, and that the by-laws should include more than only meeting rules, such as membership and officer elections.

#### **Item #2:** Proposal for Ex Officio Members

The SBN IB approved without objection a proposal that Spokespeople, Deputy Spokespeople of SBN Scientific collaborations, and the SBN Oversight Board chairperson will be ex officio members, without votes, of the SBN IB.

#### **Item #3:** Proposal for Rules Writing Committee

The chair presented a proposal to form subgroups to write rules governing key SBN processes. The proposed process is that the SBN IB will appoint members who will consult with IB members, SBN collaboration members, and leadership of the SBN collaborations.

We discussed how these committees would interact with each other and what role they would play in the future. The principles we discuss are (1) that everyone on the SBN IB would know who is on the committees, to facilitate communication, and (2) that the committees would be asked to self-organize, (3) that the group that writes the rules for, e.g., the speakers committee, would in principle be distinct from the actual initial members of the speakers committee.

Proposal that the SBN IB endorse this process is approved without objection.

Also discussed was the membership of rules writing committees. Chair has already solicited input from SBN collaboration spokespersons. Propose to solicit additional suggestions in an offline process with the SBN IB. Committee members do not need to be IB members. Once rules are set, give them charge to carry them out.

This proposal was also adopted without objection.

**Item #4:** Presentation for Joint SBN Slack

The IB heard a presentation about what Slack is, how it is being used, and the advantages of a joint SNB Slack subscription. The paid version is likely to cost ~\$2500 per year. The IB recognizes the benefits and encourages the chair and proponent to develop a model for funding it.