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Quality of Life Update

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Mission Statement Updates

The UEC web pages contains several pages with descriptions of the UEC and the sub committees. We would like to refresh the descriptions and ensure that they correctly describe our mission and the descriptive text is consistent across the web pages. In particular we want to make sure we precisely define “Users” and make sure that the mission of the UEC and subcommittees is clear.

http://orgs.fnal.gov/fermilab_users_org/

Here is main entry point into the UEC web pages and where we define "Users" and the mission of the UEC.

Current text:

"The Fermilab Users Organization is an organization of scientists and engineers currently engaged in advancing our understanding of the nature of matter and energy. These Users anticipate needing significant resources from the Laboratory to conduct basic research in particle physics, astrophysics, the development of accelerators and their inter-relationship. Its purpose is to provide a forum for discussion of scientific and administrative matters relevant to the organization and functions of the Laboratory. In particular, it should play an important advisory role in determining the relationship of outside Users to the Laboratory and the support they will have in implementing their experimental programs."

Suggested update:

The Fermilab Users Organization is an organization of scientists and engineers currently engaged in advancing our understanding of the nature of matter and energy. The Fermilab Users community consists of Fermilab employees and visitors from Universities and other Institutions across the world that make use of the Fermilab facilities and resources to conduct basic research in particle physics, astrophysics, the development of accelerators, and the inter-relationship of these different subjects. The purpose of the Users Organization is to provide a forum for discussion of scientific and administrative matters relevant to the organization and functions of the Laboratory and to help the Users get the necessary support and resources to implement their experimental programs. The Users Organization plays an important advisory role in determining the relationship of visiting Users to the Laboratory.

Mission Statement Updates

http://orgs.fnal.gov/fermilab_users_org/Committees.html

Here is where we mention the subcommittees of the UEC. We can give a brief description of each of the subcommittees and then give a more detailed description on the subcommittee page.

Current text:

"The Quality of Life Committee aims to improve the quality of life for users at Fermilab. The committee's mission is to find new ways or improve existing programs to increase the interaction, visibility and further the careers of young physicists."

Suggested update:

The Quality of Life Committee's purpose is to improve the working environment for the Fermilab Users.

http://orgs.fnal.gov/fermilab_users_org/Committee/QoL/Committee-QoL.html

This is the Quality of Life committee's main web page

Current text:

"Purpose: Improve the quality of life for users at Fermilab. Facilitate the welcoming of international users to Fermilab. Find ways to increase the interaction, visibility and further the careers of young physicists."

Suggested update:

The mission of the Quality of Life committee is to facilitate the improvement of the work environment for all of Fermilab's Users by reviewing existing working conditions and programs and looking for new opportunities to provide a more positive working environment. In particular the committee helps to facilitate the welcoming of international Users to Fermilab and to increase the interaction and visibility of members of the Users community that are in the early stage of their career, in order to help ensure their success.

Virtual Suggestion Box

Quality of Life Committee

Purpose: Improve the quality of life for users at Fermilab. Facilitate the welcoming of international users to Fermilab. Find ways to increase the interaction, visibility and further the careers of young physicists.

Suggestion Box!



http://orgs.fnal.gov/fermilab_users_org/Committee/QoL/Committee-QoL.html

We setup an email link for suggestions located on the Quality of Life page

Have a text area where people can anonymously type in their feedback and have it sent to a dedicated email address

Delegate the task of reviewing and interpreting the comments and have them regularly presented in the UEC meeting

Can rotate this responsibility, new person can subscribe to the feedback email

We will need to advertise this suggestion box

Conference Rooms

At the previous UEC meeting we discussed booking procedures and availability of the conference rooms

Some conference rooms are blocked and admins spend a lot time booking room

- Stephany, Julie Saviano and I met to discuss the conference room restrictions and current rules to book a conference room
- Tim and Stephany requested to update the conference room listing on the website with the correct data to promote a “One Lab” consistent management process

1	Location	Name	Capacity	VC	Proj	WB	BB	Contacts	Extension	Outlook reserve list
50	WH12XO	ND Nu's Room (ND Room)	25	X	X	X		E. Johnson, J. Saviano, S. Schuler, M. McCollum	2312, 4591, 4136, 3969	X
51	WH6W	PPD The Dark Side (Multi)	30	X	X	X	X	Connie Lang, Cindy Kennedy	8020, 6656	X
52	WH1E	DIR WHITE ROC - 1 East						Kayla		
53	WH3NE	PPD Conjectorium	32		X	X	X	Olivia Vizcarra	8585	X
54	WH3NW	PPD Theory	32		X	X	X	Olivia Vizcarra	8585	X
55	WH7XO	PPD Racetrack (Multi)	39	X	X	X	X	Patty Guijarro, Connie Lang, Leticia Shaddix	8861, 8020 (8720)	X
56	WH7W	PPD EAG Workroom	20		X	X	X	Connie Lang	8020	X
57	WH8SW	PPD Quarium	10	X	X	X	X	Noel Wiedman	8907	X
58	WH8XO	PPD Home's Nest (Multi)	60	X	X	X	X	Noel Wiedman	8907	X
59	WH9SE	PPD Libra	20	X	X	X	X	Barb Hehner, Patty Guijarro	2986, 8851	X
60	WH10NW	PPD West Wing	35	X	X	X	X	Terry Read, Sonya Wright, Carrie Farver	6408, 5107, 8529	X
61	WH11NE	PPD Sunrise	35	X	X	X	X	Terry Read, Sonya Wright, Carrie Farver	6408, 5107, 8529	X
62	WH11SE	PPD Round Table	6	X	X	X	X	Terry Read, Sonya Wright, Carrie Farver	6408, 5107, 8529	X
63	WH11SW	PPD Sunset	6	X	X	X	X	Terry Read, Sonya Wright, Carrie Farver	6408, 5107, 8529	X
64	WH14E	PPD 19th Hole	10	X	X	X	X	Carolyn Johnson, Barb Kristen	4206, 4800	X
65	Bldg 327	PPD Big Room	200	X	X	X	X	Barb Kristen, Barb Hehner	4800, 2986	X
66	DZero 3rd Floor	PPD Hurricane Deck	50	X	X	X	X	Barb Kristen	4800	X
67	DZero 5rd Floor	PPD Fifth Dimension	8	X	X	X	X	Barb Kristen	4800	X
68	Lab F 2nd Floor SW	PPD Blue Room	35	X	X	X	X	Barb Kristen, Leticia Shaddix	4800, 8720	X
69	SIDET Lab AB - Bridge	PPD Side-Lab AB - Bridge	35	X	X	X	X	Leticia Shaddix	8720	X
70	Dzero 6th Floor	PPD Cone of Silence	8	X	X	X	X	Barb Kristen	4800	X
71	WH14W	PPD Conference Cubicle	8	X	X	X	X	Carolyn Johnson	4206	X
72	Industrial Building #1	TD IB1 Mez	15		X	X			3630	X
73	Industrial Building #2	TD IB2 NMez	12		X	X			3729	X
74	Industrial Building #3	TD IB3 Mez	8		X	X			3729	X
75	Industrial Building #3A	TD IB3 Addition	14	X	X	X			3729	X
76	Industrial Center Bldg 2nd Floor E	TD Hermitage	45	X	X	X			3411	X
77	Industrial Center Bldg 2nd Floor W	TD ICB2HQ	18	X	X	X			3411	X
78	Trailer 157 Industrial Area	TD Club 157	14		X	X				X
79	Industrial Center Bldg 3rd Floor Center	TD Engineering	8			X				X
80	Village - 38 Shabbona Lab #4	TD MachineShop	8			X				X
81	Village - 35 Winnebago Lab #2	TD Shower Room	8			X				X
82	Trailer 157 - Industrial Area	TD Training Room	6			X				X
83	WH9NW	WDRS Mothers Room Symphony	2							X

Thanks to Julie Saviano, Stephanie Schuler and Etta Johnson for updating the room listing with correct data

Office Space Data from 10 floor

Office space is an issue, we received complains from users and we are trying to address them

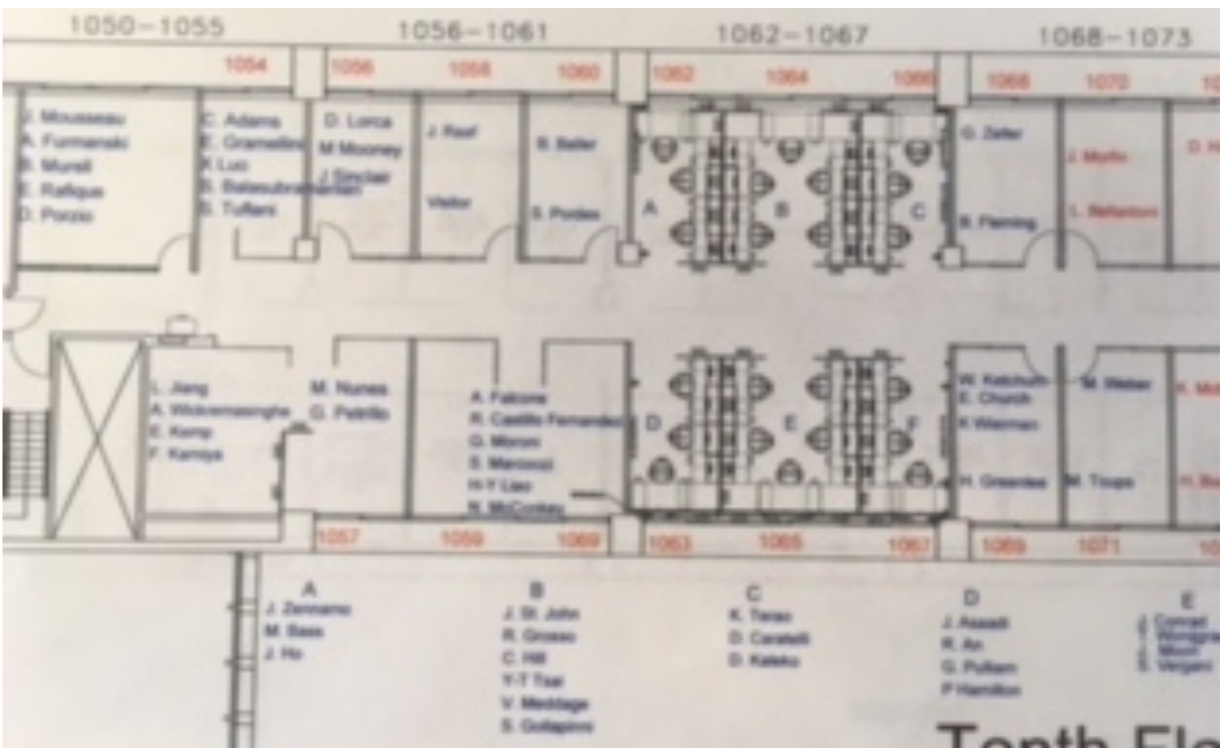
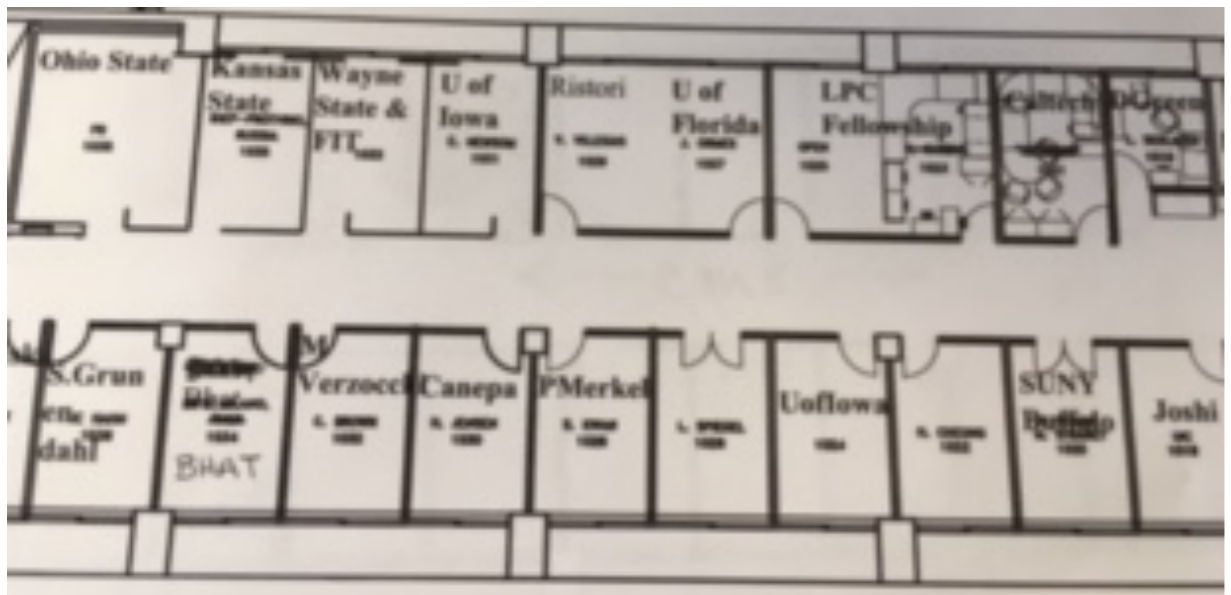
I asked admins to provide data from office space on the 10th floor
Tim, Stephany and I met yesterday to review this data

Looks like there is room for some optimizations

Tim wants to see more data from current needs for summer

West Side

East Side



Facilities

The bathroom on the 11th floor has been under repair for many months...



To be fair... the bathroom is still partially functional...

But... it has gotten to the point that someone has added their editorial comments to the sign

In-site Housing

Reminder: what is available at the village: 91 dorm rooms and 65 houses

Stephany provided some details about housing:

All dorms, apartments and houses have been allocated

As of 4/6/17 we have a total of 1,931 dormitory nights pending on the waiting list. Of those 1,931 nights, 734 were for international individuals and 358 undergraduate individuals.

Please note these are total nights requested and bridge multiple people in various divisions/sections.

For apartments/houses, the HAC has reviewed the current waiting list and indicated those that qualify for high priority per the Directorate priority list. If any apartments/houses become available due to cancellations, the housing office will fill the available spaces with those on the list that fit the appropriate gap in scheduling. The housing office has also received a significant amount of late requests past the deadline for houses and apartments. These individuals are being kept on the waiting list but will be the last to be fulfilled due to their late status.

The HAC will start looking at fall/winter housing in July.

Off-site Housing

Candlewood Suites for off-site housing:

Last year we started a pilot program with Candlewood Suites for Summer Housing, users provide good feedback about the suites

Stephany, Griselda and other admin went to visit the installations last week

Terms of Agreement:

The term of agreement is from January 1, 2017 through December 31, 2017

Guest Room Rates:

Length of Stay	<u>1-6</u>	<u>7-14</u>	<u>15-29</u>	<u>30+nights</u>
Studio Suites	\$85	\$77	\$72	\$59
One Bedroom	\$99	\$95	\$89	\$75