

PB, October 29, 2017

**Fermilab Test beam Committee Meeting
November 3, 2017**

CHARGE

The test beam facilities at Fermilab are a valuable resource for the HEP community. The committee is asked to give advice to the Fermilab Directorate on the operation and development of the Fermilab Test Beam Facility (FTBF), and on any programmatic choices needed to optimize its use and scientific impact.

In particular, at the present meeting the committee is asked to comment on:

1. The community usage and the scientific impact of the FY17 FTBF program, as documented in the annual FTBF report.
2. Progress made by the test beam operations team and the Lab in following-up on the committee's recommendations from the previous meeting held in October 2016.
3. The plan for the FY18 FTBF program, facilities and resources, particularly the beam time request by FTBF team, as presented at this meeting.

The Directorate will welcome any other comments from the committee about utilization of the facility, the need for programmatic choices, and the need for facility enhancements.

The committee is asked to deliver a short written report to the Office of Program Planning by November 13, 2017.