

Minutes of the 3rd Meeting of the SBN Oversight Board (Fermilab, November 30, 2018)

Attendees:

- S. Bertolucci (INFN, Italy; remote)
- S. Brice (Chair)
- S. Centro (ICARUS Deputy spokesperson)
- J. Evans (UK; remote)
- M. Nessi (CERN; remote)
- O. Palamara (SBND Co-spokesperson)
- D. Schmitz (SBND Co-spokesperson; remote)
- M. Shaevitz (US NSF; remote)
- R. Wilson (US DOE; remote)

Fermilab: S. Schuler (Interim Secretariat), P. Wilson (SBN Program Head), R. Rameika (SBN-IB Interim Chair; remote)

Not in Attendance:

- A. Ereditato (Switzerland)
- C. Rubbia (ICARUS Spokesperson)
- D. Salmieri (ICARUS Scientific Secretary)

Action Items

1. Launch a Data Management Working Group
2. Have an agenda item at the next SBN Oversight Board meeting to discuss a single collaboration
3. Update the March 14 document (Ornella, Dave, and Carlo)
4. Within 2 weeks send round a new draft of the Agreement for Data Sharing and Joint Analyses and Publication according to comments from the meeting

Introduction and Review of Last Meeting

S. Brice, SBN Oversight Board Chair, welcomed the members and participants to the Third Meeting of the SBN Oversight Board, and reviewed the action items status from the 21 September 2018 meeting.

1. A Common Computing Working Group should be formed soon to address data storage, management, and distribution. A MicroBooNE liaison will be included.
 - a. No action taken – this remains an action item
2. The Chair will amend the draft Agreement for Data Sharing and Joint Analyses and Publication according to comments from the meeting and circulate a new draft to the board for further comment and amendment.

- a. On 4th November a new draft was circulated for comments.

SBN Project Update, P. Wilson

P. Wilson, SBN Department Head, provided an SBN project update.

- ICARUS Installation progress: the post rigging installation is on schedule and the proximity cryogenics components in transit from CERN arrived in New York and delivery is scheduled for FNAL in early December with Demaco installation to start on January 28, 2019. TPC electronics are on for delivery to FNAL by May 2019, the Cosmic Ray Tagger is in progress and the DAQ servers have been ordered. ICARUS key milestone baseline dates were shared.
- SBND progress was shared, including joint responsibility, recent milestones, expected arrival of anode planes at Fermilab, TPC electronics progress, Photo detection progress and Cryostat status. SBND key milestone baseline dates were shared.
- A Director's Review will be held December 17-19, 2018, format will be similar to the June 2018 review.

Joint Working Groups, O. Palamara

O. Palamara, SBND Co-spokesperson, provided an update.

- Overview of the SBN Joint Working Groups and meeting schedules. PAC would like SBN to work with the laboratory to develop a detailed computing strategy.

Discussion of Draft Agreement on Data Sharing and Joint Analysis, S. Brice

- Discussed clarification on the wording in the March 14 2018 SBN Organization document, A few things have evolved since the writing of that document. The original authors were requested to make an updated version.
- There was a desire expressed to have the Statement of Principles explicitly connect to the March 14 SBN Organization document. The list of members of the SBN program in the Statement of Principles needs to be updated. The master list is maintained by the SBN Institutional Board Chair.
- A discussion was requested on the formation of a single SBN collaboration. This discussion will be on the agenda for the next SBN Oversight BVoard meeting.
- Chair to send out an amended draft of the Statement of Principles in the next 2 weeks. Would like to reach closure before the next IB Meeting in February 2019.

The SBN-OB meeting was adjourned.