

IB Meeting 22-MAY-19

Chair: R. J. Wilson

Present: 50 in the room, 15 remote (Zoom) [see attachments]

Approval of Minutes

- Comments
 - o Email to be sent out sooner.
 - o More detailed discussion included in minutes.

Approval of Vice Chair:

- Thank you to Lisa Koerner for her time as IB Vice Chair from the beginning.
- Following Governance section 3.4, IB approval is requested for the appointment of Ines Gil-Botella as ViceChair. - *approved*

Consideration of applications from new institutions and senior members at current institutions:

- Abilene Christian University - Prof. Larry Donald Isenhower
- Augustana University - Prof. Andrew Alton
- Georgia Technical University - Prof. Zviadi Tsamalaidze
- Universidad EIA - Prof. Amalia Betancur Rodríguez
- University of California at Riverside - Prof. Yanou Cui

Discussion –

- Should the UC Riverside be an associate member (since a theory group). We do not have associate members at this time.
- Do people think short presentations are worth doing?
 - o Applications are posted 2 weeks ahead. Do we review in advance or in the meeting? IB encouraged to review beforehand.
 - o A presentation is an initial engagement with the collaboration – worth continuing.
 - o Groups wanting to join should also reach out to spokes to see where they can contribute – this is part of the standard instruction to applicants. Spokes will become more actively engaged at this stage.
 - o We do need to review the issue of theorists being collaborators or another position. We need a solution in the near future to this issue. Wilson: It is coupled to decisions in the Resource Board – will revisit in September.
- ***All institutions approved.***

Current institution additions

- John Harton - Colorado State University
- Carla Cattadori - INFN Milano-Bicocca
- Sergey Uzunyan - Northern Illinois University
- Javier Castano - Universidad Antonio Narino
- ***All additions approved.***

IB Chair Report – R. Wilson

- 2019 Co-Spokesperson Search Committee (report attached – discussion below).
- Presented newly elected Spokesperson Advisory Committee members.
- DUNE Associate Membership - call for committee membership.

- not much progress on this issue since the last meeting. It is coupled to the question of resource board and common fund.
- We need to setup a committee with spokes. Please send your name to R. Wilson if you would like to participate.
- Future collaboration meetings.
 - Next 3 meetings were shown. May next year will be in South Dakota.
 - We need to plan for 2020-2021. Do we continue this meeting pattern? Would we like to be away from the major labs?
 - General contentment with the sequence – but not to lock-in permanently.
 - At September 2019 meeting we will set September 2020 meeting and discuss 2021 meetings.
- Final text of the approved Authorship and Publication Board policy (attached).
 - Need new chair APB. T. Bolton is now DUNE Project director.
 - Previous discussions accepted, will incorporate into to the APB document.

Spokesperson Committee Report

- Report was submitted to the IB. Lessons learned were also submitted.
- We need to clarify the cases of (1) incumbent candidate and (2) single candidate.
 - What is the election process when we have only one candidate?
 - IB chair presented a proposal to follow the procedure used in the most recent election.
- Discussion:
 - A number/threshold should be stated. A simple (1/2+1) or (2/3) super (2/3) majority)?
 - Super majority is much stronger requirement than case for multi-candidate election.
 - Failed election means no spokesperson, so the stakes are high. Responsibility of the search committee to ensure high quality candidates.
 - General agreement that simple majority is appropriate – will present Governance amendment at September 2019 meeting.
 - Proposed: Minimal number of votes are required, may be 10?
 - Not accepted. It is the responsibility of the search committee and the IB to ensure good voter participation.
- Do we notify the other candidates if the spokesperson runs for a 2nd term?
 - Yes. The chair will clarify the procedure when charging the search committee

Report from Speakers Committee

- Report from T. Patzak
- Request for dedicated public page - M. Hronek to follow up about a dedicated/updated web page.
- Request for more speakers, especially Young DUNE.

Effort Reporting – Spokesperson (Soldner-Rembold) presentation

- Effort reporting was captured from the collaboration database.
- 2018 is a trial run.
- Reminders and requests were sent out several times. IB reps responded, thank you.
- More detailed data would have been presented however the numbers need to be better vetted.
- It will be used for internal use, not outside of DUNE.
- It will help with common fund contributions in the future but will be discussed in the IB.
- First round - where revisions are needed is to be decided.

- Is it possible to have an upload feature? Will investigate.

Code of conduct PRotoCommitee recommendations.

- Presentation included recommendations of change for the code of conduct.
- We have a code of conduct and it establishes the principles. The implementation of a conduct committee is not an IB task. The spokes have set up a committee and procedures with regular reports.
- IB chair: This is very good and is strongly supported by the IB.
- Recommendation to have a requirement in the collaboration by-laws to back up the importance of this issue.
- It needs more discussion and hope to see it at the top of the agenda at the next meeting. We need to create a safe culture. Spokes agree to keep this highly visible.

AOB – none

Meeting adjourned 08:55.

8/22/19

NAME	INST
Kendall Muhn	MSU
Morgan WASCKO	Imperial College London
JAROSLAV RA'LESH	Institute of Physics, CAS, CZE
ANSELMO CERUERA	IFIC - VALENCIA
INES GIL-BOTELLA	CIEHAT
ALEXANDER BOOTH	YOUNG DUNE
PIERRE LADAKK	U. OF SUSSEX
LAURENT SIMARD	LAL-ORSAY
Jean Sebastian Reul	LPSC-grenoble
Melissa Velhede	University of Cambridge
Justin Evans	Manchester
Brian Piebel	Wisconsin
T. n Boltan	Kansas State
HIROHISA TANAKA	SLAC
Alec Hobbs	Duluth

IB SIGN IN

NAME	INST
Stefan Soldner-Kornblau	Spokes / UoM
Ed Blucher	Spokes / Chicago
Dario Autiero	IPNL
Takaya Higashigawa	KEK
Alberto Mendonça	FNAL
Arel Spooner	University of Sheffield
Bob Svoboda	U.C. Davis
Maurice Goodman	ANL
Alfons Weber	STFC/RAL
FRANCESCO TERRASOVA	MICRON-BIRCCA
GEORGIA KARAGIOREI	COLUMBIA
Lisa Kocner	Houston
Omar Miranda	Cinvestav
Celio A. Moura	UFABC
Jon Urheim	INDIANA U.
CHENG-JU LIN	LBNL
Thomas Kutter	LSU
Alan Grant	STFC DARESBURY LAB
KAREL SOUSTEVNIK	CHARLES UNIVERSITY
Chang Kue Jung	Stony Brook

NAME	INST.
Ryan Nichol	UCL
Kate Scholberg	Duke
Antonia Ereditato	Bonn
Lucia Stancio	Universidad de Guanajuato
ALEX SOUSA	PADOVA
ROBERTO PETTI	CINCINNATI
Jae Yu	SOUTH CAROLINA
Dominique DUCHESNEAU	U. Texas, Arlington
KIHYEON CHO	LAPP
Ed TATAR	FISTI
David Demuth	Idaho State Univ.
Tim Young	Univ. of North Dakota
Regina Ramirez	Fermilab

Participants (16)

Talking: Maxine Hronek

MH	Maxine Hronek (Host, me, pa...		
CM	Christopher Mauger		
DM	Deywis Moreno		
EJ	Eric James		
FM	Franciele Marinho		
J	J.A. Maloney, Dakota State U...		
JN	Jane Nachtman		
JL	John LoSecco		
JR	Jonas Rademacker		
JM	Jose Maneira		
MS	Mayly Sanchez		
MS	Mitch Soderberg		
SN	Shinya Narita		
TP	Thomas Patzak		
t	tom_coan		
	Bob Wilson		