## IB Meeting 22-MAY-19

Chair: R. J.Wilson

**Present:** 50 in the room, 15 remote (Zoom) [see attachments]

### **Approval of Minutes**

Comments

o Email to be sent out sooner.

More detailed discussion included in minutes.

## **Approval of Vice Chair:**

- Thank you to Lisa Koerner for her time as IB Vice Chair from the beginning.

- Following Governance section 3.4, IB approval is requested for the appointment of Ines Gil-Botella as ViceChair. - approved

# Consideration of applications from new institutions and senior members at current institutions:

- Abilene Christian University Prof. Larry Donald Isenhower
- Augustana University Prof. Andrew Alton
- Georgia Technical University Prof. Zviadi Tsamalaidze
- Universidad EIA Prof. Amalia Betancur Rodríguez
- University of California at Riverside Prof. Yanou Cui

#### Discussion -

- Should the UC Riverside be an associate member (since a theory group). We do not have associate members at this time.
- Do people think short presentations are worth doing?
  - Applications are posted 2 weeks ahead. Do we review in advance or in the meeting? IB encouraged to review beforehand.
  - A presentation is an initial engagement with the collaboration worth continuing.
  - Groups wanting to join should also reach out to spokes to see where they can contribute –
    this is part of the standard instruction to applicants. Spokes will become more actively
    engaged at this stage.
  - We do need to review the issue of theorists being collaborators or another position. We need a solution in the near future to this issue. Wilson: It is coupled to decisions in the Resource Board – will revisit in September.
- All institutions approved.

#### **Current institution additions**

- John Harton Colorado State University
- Carla Cattadori INFN Milano-Bicocca
- Sergey Uzunyan Northern Illinois University
- Javier Castano Universidad Antonio Narino
- All additions approved.

## **IB Chair Report - R. Wilson**

- 2019 Co-Spokesperson Search Committee (report attached discussion below).
- Presented newly elected Spokesperson Advisory Committee members.
- DUNE Associate Membership call for committee membership.

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- not much progress on this issue since the last meeting. It is coupled to the question of resource board and common fund.
- We need to setup a committee with spokes. Please send your name to R. Wilson if you would like to participate.
- Future collaboration meetings.
  - Next 3 meetings were shown. May next year will be in South Dakota.
  - We need to plan for 2020-2021. Do we continue this meeting pattern? Would we like to be away from the major labs?
  - General contentment with the sequence but not to lock-in permanently.
  - At September 2019 meeting we will set September 2020 meeting and discuss 2021 meetings.
- Final text of the approved Authorship and Publication Board policy (attached).
  - Need new chair APB. T. Bolton is now DUNE Project director.
  - Previous discussions accepted, will incorporate into to the APB document.

# **Spokesperson Committee Report**

- Report was submitted to the IB. Lessons learned were also submitted.
- We need to clarify the cases of (1) incumbent candidate and (2) single candidate.
  - What is the election process when we have only one candidate?
  - IB chair presented a proposal to follow the procedure used in the most recent election. Discussion:
  - A number/threshold should be stated. A simple (1/2+1) or (2/3) super (2/3) majority)?
    - Super majority is much stronger requirement than case for multi-candidate election.
    - Failed election means no spokesperson, so the stakes are high. Responsibility of the search committee to ensure high quality candidates.
    - General agreement that simple majority is appropriate will present Governance amendment at September 2019 meeting.
  - o Proposed: Minimal number of votes are required, may be 10?
    - Not accepted. It is the responsibility of the search committee and the IB to ensure good voter participation.
- Do we notify the other candidates if the spokesperson runs for a 2<sup>nd</sup> term?
  - Yes. The chair will clarify the procedure when charging the search committee

### **Report from Speakers Committee**

- Report from T. Patzak
- Request for dedicated public page M. Hronek to follow up about a dedicated/updated web page.
- Request for more speakers, especially Young DUNE.

# Effort Reporting – Spokesperson (Soldner-Rembold) presentation

- Effort reporting was captured from the collaboration database.
- 2018 is a trial run.
- Reminders and requests were sent out several times. IB reps responded, thank you.
- More detailed data would have been presented however the numbers need to better vetted.
- It will be used for internal use, not outside of DUNE.
- It will help with common fund contributions in the future but will be discussed in the IB.
- First round where revisions are needed is to be decided.

- Is it possible to have an upload feature? Will investigate.

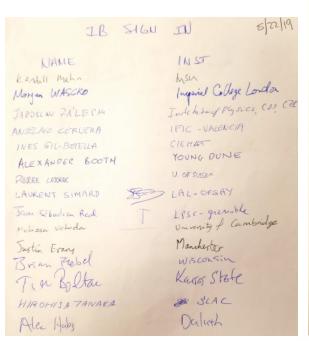
Code of conduct PRotoCommitee recommendations.

- Presentation included recommendations of change for the code of conduct.
- We have a code of conduct and it establishes the principles. The implementation of a conduct committee is not an IB task. The spokes have set up a committee and procedures with regular reports.
- IB chair: This is very good and is strongly supported by the IB.
- Recommendation to have a requirement in the collaboration by-laws to back up the importance of this issue.
- It needs more discussion and hope to see it at the top of the agenda at the next meeting. We need to create a safe culture. Spokes agree to keep this highly visible.

#### AOB – none

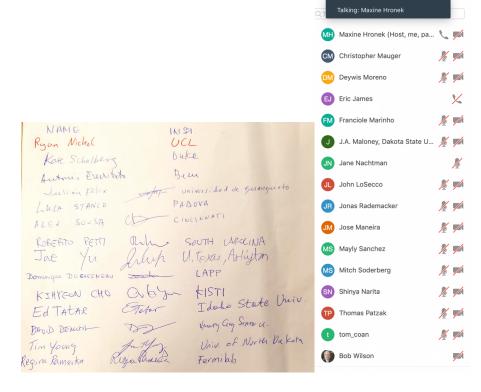
Meeting adjourned 08:55.

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Participants (16)



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