

Summary by the DUNE Co-Spokesperson Search Committee (CSSC) of the 2019 Election Process May 14th, 2019

- CSSC was established and approved by the IB (December 18th, 2018).
- CSSC met for the first time on December 18th with the IB chair to discuss the election procedures, decide the chair committee and agree on next steps.
- CSSC members:
 - o Albert De Roeck (CERN)
 - o Inés Gil-Botella (CIEMAT) - Chair
 - o Josh Klein (U. Penn.)
 - o Mayly Sanchez (Iowa State)
 - o Hiro Tanaka (SLAC)
 - o Francesco Terranova (Milano-Bicocca)
 - o Maxine S. Hronek (Fermilab) – DUNE Office
- Charge: Recruitment of candidates for the position of DUNE co-spokesperson and execution of the election as described in the Governance.
- December 20th: CSSC began the search process requesting up to 3 nominations from every member of the collaboration to be sent to dune-cssc@fnal.gov. Deadline: January 17th, 2019.
- There was some discussion among members of the committee about whether to announce that the incumbent co-spokesperson was willing to run for a second term. We decided not to do so to avoid discouraging other nominations.
- Two reminders for nominations were sent to the collaboration on January 11th and January 17th, 2019.
- CSSC met on January 18th to discuss the list of people with 3 or more nominations. The incumbent co-spokesperson was contacted to check his willingness to continue in the process. He confirmed that he would run for co-spokesperson. This was done to be able to inform the other candidates that he would stand for re-election. No additional nominees were proposed by the CSSC.
- CSSC members were assigned to contact each of the nominees to notify them that they had been nominated and to ask if they would be willing to continue in the process. Every nominee receiving 3 or more nominations was contacted. Contacts were made in person or by phone between January 21st and January 23rd. Names of the nominees and those wishing to continue in the process were not released outside the committee. Finally, only one candidate accepted to stand for the election.
- The IB chair was informed about the results of the nomination process and about the possible issue with the Preferential Voting System.
- CSSC met on January 28th to prepare the interview process.
- January 29th: CSSC interviewed in person for one hour the only candidate willing to stand for election and ratified him as a viable candidate.
- Input from Fermilab Director was sought. No objection to the candidate.

- CSSC chair presented the Co-Spokesperson Search Process to the DUNE IB on January 29th and recommended to proceed with one single candidate for co-spokesperson. Some discussion about how to proceed in this case happened in this forum.
- The IB decided that the CSSC should proceed with an election with the single candidate, however the voting procedure would be a simple Yes or No on the appointment of the candidate as co-spokesperson. A simple majority of Yes votes was required to elect the candidate.
- CSSC requested a statement from the candidate and prepared the Indico election page. The voting period was opened to the collaboration from February 12th to February 26th.
- At the close of the voting period, the committee was informed about the result. The elected co-spokesperson, Fermilab director and the IB chair were notified.
- On March 1st the collaboration was informed about the result and the new co-spokesperson was officially announced.

Recommendation by CSSC 2019: clarify in the Governance Document how to proceed in case of incumbent candidates and the voting procedure by the collaboration in case of having one single candidate.