

Institutional Board Meeting – January 29, 2019

Location: CERN (Collaboration Meeting)

Chair: R. J. Wilson

Present: See sign in sheet – 70 present (scan attached)

External participation (Zoom) – 21 present

R. Svoboda, C. Mauger, C. Jung, D. Demuth, D. Gratieri, G. Mei, E. Tater, G. Karagiorgi, J. Stock, J. Maloney, J. de Mello, J. Molina, L. Koerner, L. Losecco, M. Soderberg, P. Snopok, R. Menezes, T. Young, T. Coan, K. Long, M. Acero

Call to Order:

Approval of Minutes: 27-SEP-18

- Any corrections – no.
- Approved by consensus.

Consideration of applications from new institutions and senior members:

Institutions: ***All approved***

1. Fluminense Federal University - Prof. Rogerio Menezes de Almeida
2. University of Granada – Prof. Bruno Zamorano – in person
3. Laboratoire de Physique Subatomique et de Cosmologie (LPSC) - Dr. Jean-sebastien Real – in person
4. Laboratoire de l'Accélérateur Linéaire (LAL) - M. Laurent SIMARD – in person
5. University of North Dakota - Prof. Timothy Young
6. University of Mississippi – Prof. Lucien Cremaldi

Senior Members – **All Approved**

R. Lehnert – Indiana University
D. MacFarlane – SLAC
P. Baldi – UC Irvine
P. LeBrun – IPNL
M. Mulhearn – UC Davis
V. Savinov – U. Pittsburgh
A. Castillo – U. Sergio Arboleda

Membership Category Discussion – L. Koerner

- Presentation on Associate Membership to DUNE
- Should we allow associate membership? How is it implemented?
 - o Issues
 - Common fund
 - Author list

- Voting rights
- Limitations as an associate member need to be clarified.
- Will solicit participation on the committee to investigate further.

IB Chair Election

- Notice of IB Chair Election notice
- Description of how we will proceed.
- A committee will of 3-4 people will be put together.
- Election of nominees to follow with election and announcement before the next IB meeting in May.

Future Collaboration Meetings

- 5 full days
- May meeting dates are set.
- September meetings
- Is there a CD2 conflict date with the collaboration meeting?
- Japan conference overlap on Sept. 9-13
- Meetings in 2020 – do we move to other locations. South Dakota 2020

Report from the CSSC

- Summary of the committee findings was presented by I. Gil-Botella
- Recommendation for one candidate was presented to the IB.
- How to proceed with one candidate will be decided by the IB as we don't have guidance for a single candidate. Options were shown to the IB.
- How do we proceed –
 - PVS
 - Conduct a vote of the entire collaboration – allowing no/none of the above
 - The IB ratifies the outcome/sole candidate
- Option 2 is adopted. Modify the procedure.

Effort Reporting

- S. Soldner-Rembold
 - Capture effort and ensure effective allocation of resources.
 - Plan to collect information once per year for the previous CY (i.e., this time for 2018)
 - Database entry will be responsibility of IB rep/Group PI.
 - Plan to present first results at next Collaboration meeting.
 - Deadline for first round of reporting: February 15, 2019.
 - Important input for review committees and oversight boards.
 - Information collected in this round will not be used to define collaboration membership or authorship.
 - Individual information will not be communicated to funding agencies.

- Status of collaborators that have left can be changed by IB rep/Group PI. Historic record will be retained.
 - New collaborators have to be entered by Maxine.
- Examples of login and categories were displayed.
- Due Feb. 15

Open Mike with Spokes – postponed due to time.

AOB - none

NAME

SIGNATURE

Ioul Lazanu VOB

David Schmitz Chicago

BRIAN REBEL Wisconsin

BRUNO ZAMORANO U. GRANADA

Thomas Kutter, LSU

Ara Ioannisean, LerPHI, ITPH

MICKEL SOREZ, FLC

Jelena Maricic, HITAKAII

Heidi Schellman, Oregon State

Dan Pershey (forkate) Duke

CHRISTOSTORAMANIS, LIVERPOOL

CHENG-JU LIN, LBNL

GARY BARKER, WARWICK

PETER RATOFF, LANCASTER

Chris BOOTH, SHEFFIELD

JIM BROOKE, BRISTOL

ERIC D. ZIMMERMAN, UNIV. COLORADO

Frank Tilthaut, Nikhef

Dominique DUCHESNEAU, LAPP, CNRS

JOSE MANEIRA, LIP

Kendall Mahn, Michigan state Univ.

Deborah Harris, York (for Scott Menany)

Tenompanina Andrianankaly, Madaga-
-SCOD

Alan Watson, Birmingham

Elizabeth Worcester, BNL

Mayly Sanchez, Iowa state

NAME

SIGNATURE

A. Cebal

A. Cebal

G.L. RAGELLI

G.L. RAGELLI

M. BONESINI

M. BONESINI

E. Blucher

E. Blucher

R. Patterson

R. Patterson

S. Gollapinni

S. Gollapinni

J. Urheim

J. Urheim

M. Uchida

M. Uchida

T. Pate

T. Pate

D. Moreno Lopez

D. Moreno Lopez

Luz S. Gomez F.

Luz S. Gomez F.

S. Narita

S. Narita

N. Saoulidou

N. Saoulidou

A. SOUSA

A. SOUSA

R. Rameika

R. Rameika

P. SALA

P. SALA

M. Nesi

M. Nesi

A. Weber

A. Weber

J. Hartnell

J. Hartnell

J. Evans

J. Evans

Steve Manly

Steve Manly

Ryan Nickel

Ryan Nickel

T. Hasegawa (KEK)

T. Hasegawa (KEK)

NAME

SIGNATURE

Shaomin Chen

Stefan Soldner R.

HIROHISA TANAKA

Jaehoon Yu

INES GIL-BOTELLA

Kam-Biu Luk

Mike Kardosky

JAROSLAV ZALOSAK

Dan Smolik

KAROL LANG

MAZZUCCHI EDOARDO
(for Marco Zito) Seclay.

Joostan Kouch

PETE CLARKE
(EDINBURGH)

ZELIMIR DJURCIC

~~Tsinghua Univ. S. Chen~~

~~for ...~~

~~for ...~~

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Joostan Kouch

PETE CLARKE

(EDINBURGH)

ZELIMIR DJURCIC

NAME

Signature

A. EREDITATO (BERN)

D. AUTIERO (IPUL)

[Signature]
D. Autiero

NAME

SIGNATURE

W. H. TRZASKA, FINLAND

MARCO PALAVICINI, GENOVA
ITALY

PAOLO BERNARDINI, LECCE, ITALY

PIERS SAPIENZO LNS,
ITALY

Sergio BERTOLOCCI BOLOGNA

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W. Trzaska

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Marco Palavicini

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Paolo Bernardini

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Piers Sapienzo
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Sergio Bertolucci