

# EPO Subcommittee meeting

David Martinez +  
all the great people that participated and provide  
feedback in our first meeting :)

UEC meeting  
November 22, 2019



# Topics to discuss today

- Users Meeting (UM) participation -> EPO roles in the UM
- Outreach and Education volunteers -> How to encourage people to be an active member in the different roles of outreach and education activities within the laboratory and other opportunities?
- Next meeting: Our help with UEC Gov Relation/ Washington Trip :)
  - Idea: Videorecording experienced speakers
    - Bresse, Herman White, Don Lincoln

# EPO in the Users Meeting

- We need to help in the organization of the poster session
  - Improve this from the last User meeting:
    - Find jurors for the poster session -> Detailed explanation of their roles
      - Diversity
      - Non-scientists
    - Make a format of evaluation for the posters and provide to the jurors -> **Manolis**
    - Print the poster certificates
    - Contact Fermilab -> Formats to be delivered to the winners to be filled out
      - They will receive a check in their mailing address
    - Work closely with FSPA (close connection with New Perspectives!)
      - Choosing abstracts, and other topics related to the scientific agenda.

# EPO in the Users Meeting

- We need to arrange the science and communication training session (1h 30 min)
  - Contact Andre Salles
    - Possible to try more than one session?
- Process:
  - Make a google form
  - Maximum participation to 30 people
  - Look for the possibility to have a accept a bigger audience (40-50 people) -> Need to ask to Andre

# Outreach and Education: Volunteers

- Generate a template email (including a 5 min survey + information about different outreach/education activities at the lab ) and share with:
  - Spokespersons
  - Contact 'Young' DUNE/MicrobooNE/g-2/DES/CMS/NOvA/Mu2e associations?
    - FSPA could play a nice role here :)
  - Contact Fermilab Office of Education and Public Outreach
    - Point of contact from EPO with Fermilab Office of Education and Public Outreach (Liaison -> Deputy EPO? )
  - Meet and greet in January
    - Take advantage here to familiarize people with Fermilab open house :) -> More in the FSPA update today
  - Other ideas?
    - Have a close communication with Fermilab Office of Education and Public Outreach
    - Idea: Can we try to get one calendar with the different activities planned by Fermilab during the next year?
      - A future database of volunteers could be really useful to connect people with different activities at the lab!

# Finally ...

- 2 days ago (from Brendan Casey):
  - Directors outreach award:

The lab used to have something called the Director's Outreach Award. This was an outreach award funded by Fermilab Friends for Science Education, a non-profit organization that facilitates interactions between Fermilab and neighboring communities. Last year, we moved the venue for the presentation to the Family Open House in February since this is also an event sponsored by Fermilab Friends.

We are looking for a better venue and the users meeting came up as a possibility. This would allow the recipient to gain more peer recognition for their efforts and it would also help us advertise Fermilab Friends to the broader user community. I'm imagining something like < 10 minutes.

To be clear, we are still planning on funding this award and I'm not emailing you to request any funding from the UEC