Users Meeting subcommittee's Report

Cindy Joe (chair), Ashley Back, <u>Reddy Pratap Gandrajula</u>

UEC Meeting

Friday, December 20th, 2019

We have UM 2020 dates set : June 3-4, 2020

- Where we stand since last UEC meeting --- things look the same, we need to finalize theme and who to invite to give our keynote talk, we need to follow up with Kate on having an in-person meeting to discuss on the shortlisted candidates and why they are the suitable ones.

- The Users Meeting subcommittee chooses the speaker, usually including consultation with the chair of the public lecture committee (Dave Dykstra), we are considering working with Auditorium Committee to promote keynote to public audience this year.

- Once a speaker has been invited and accepted, the public lecture committee has always taken it from there to promote it and handle tickets, consider audiences: users, employees, public. Auditorium Committee.

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- Another important thing which needs to be done soon is to apply for the URA Visiting Scholars Program travel grant to support eligible early career scientists to attend Users Meeting/NewPerspectives 2020.

  - The sooner the better and the deadline is something like February 24.
  - Cindy has all the materials from last year and we have some reasonable how-to documentation.
  - One of us (Ashley, Reddy) will volunteer to take charge of applying, work with Cindy to learn the application process, so it will be easier when we apply next year.

- We're working/discussing with EPO subcommittee on educational workshops and training for the UM