



# Users Meeting Committee

## March 2011 Report

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Wednesday/Thursday June 1 and June 2, 2011

First round of VIP letters have been received. Mike Procaro (Acting Head, DOE Office of High Energy Physics), will attend and speak.

Pier is expected to invite Secretary Chu personally for the Public Lecture/Meeting this week  
A second round of VIPs are being considered to be invited

Banquet – 5 or 6 potential caterers are being contacted by Procurement. Req has been approved. Plan is a “Cowboy BBQ”

Manfred spent some time with Ron on the new Indigo registration site. The idea is that UEC members will register first (this allows Barb to print off colored badges).

Ron has recently heard from the Tesla Coil demonstration

The GSA has been contacted. Currently undecided on the New Perspectives conference. This will be discussed ASAP (some people are currently out of town).

Grant applied for to help fund students/postdocs travel to the UEC meeting

# Users Meeting Agenda

<u>Area</u>	<u>Last Year</u>	<u>Approximate proposal for this year</u>
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UEC/GSA introductions: 2 talks, 20 minutes --> 20 min

DOE and Gov't (Kovar, Koonin, Foster, OSTP): 4 talks, 115 minutes --> 100 min

Accelerator status (Fermilab, LHC, Project X, Muon Collider, Japan), 5 talks, 105 minutes --> 100 min

Tevatron (D0 speakers on top, BSM, CDF speakers on Higgs, Flavor Physics), 4 talks, 120 minutes --> 100 min

LHC Physics (Determining spin, CMS Detector, CMS Early Prospects), 3 talks, 70 minutes --> 75 min

Neutrinos (Nova, Minos, Minerva, Mini/Sci BooNE), 4 talks, 120 minutes --> 100 min

mu2e: 1 talk, 25 minutes --> 20 min

LBNE: 1 talk, 20 minutes --> 20 min

Particle Astro (Dark Matter, Observational Cosmology, New initiatives): 3 talks, 80 minutes --> 75 min

Detector R&D: 1 talk, 20 minutes --> 25 min

Theory (Energy and Intensity Frontiers): 2 talks, 50 minutes --> 50 min

Awards (Tollestrup/URA ... two additional MINOS talks): 2 talks, 60 minutes --> 60 min

Director closing remarks: 1 talk, 10 minutes

Business Meeting: 0 talks, 0 minutes --> 20 minutes

Town Hall: 0 talks, 0 minutes --> 40 minutes

Breaks 1 20 minute, 3 15 minutes --> 4 x 20 minutes

Lunches: 60 minutes, 65 minutes --> 2 x 60 minutes

Total: 33 talks, 815 minutes --> 33 talks + BM + TH, 815 minutes

We will try to emphasize student and postdocs in talks.

Nova, MicroBooNE speakers selected. Have been contacted by Minerva.

Next steps is an email to all spokespersons.

Need assistance from all UEC members to find good speakers (esp. theorists!)