



CPM LOC Updates

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CPM updates

- Registration/costs
 - FRA funds can be used to cover expenses such as captioning/accessibility services
 - Estimate that \$5k will be available for the CPM
 - Conference office assisting with Indico page/registration
 - Anticipate being completed this week
 - **Do not anticipate needing a registration fee**
- Accessibility
 - Evaluating several options for captioning (PowerPoint and Otter.ai)
- Zoom/videoconferencing
 - Fermilab has two Zoom webinar licenses
 - Allow for up to 5000 participants (watching) and 100 “panelists” (speaking)
 - Does **not** have breakouts
 - Additionally has one “large meeting” Zoom room (up to 1000 participants)
 - Meeting rooms started by Fermilab staff can have up to 300 participants
 - Zoom rooms can have a total of 50 breakouts each
 - No cost associated with using these for CPM

Meeting “room” proposal

- Plenary sessions be held in webinar form
 - Allows for individual speakers and panel-type fora
 - Regular participants not allowed to use audio or chat
 - Questions can be asked via Q&A (handled by moderator) or through Slack (or other platform)
 - This format was used for plenary sessions at Neutrino 2020
- Breakout/parallel sessions be held in parallel “meeting rooms”
 - Can have one up to 1k room and multiple up to 300 person rooms
 - Conveners can sign up for meeting rooms for given times
 - Breakouts can be managed within each meeting room
 - Ad-hoc meeting rooms can also be created and assigned if pre-assigned meeting rooms prove insufficient