September 2 SECDEI Agenda

1.) Introduction and Resources
- SECDEI Leadership [Google Spreadsheet](#)
- A website exist: https://usyoungparticlephysicists.github.io
  - i.) Any volunteers?
  - ii.) Contact Fernanda Psihas for editing access
- CERNbox Link: https://cernbox.cern.ch/index.php/s/6p3jYOYIjOjbMjm
  - i.) Password: SECDEI
  - ii.) Please add resources to it as you see fit
- Change-Now Physics website ([link](#))

2.) Candidates for Ethics Task Committee
- Candidate not specifically from this group but if anyone would like SECDEI support, this is where to ask for it.
- We should organize to back a couple of candidates (grad student + postdoc)
  - i.) Amber Roepe (grad student)
  - ii.) Deadline: September 15th

3.) LOI
- Where to find/read them
- What comes next

4.) CommF3 Town Hall
- Discussion of themes for the future?

5.) SEC-DEI
- SEC Long-Term Org info/charge to SEC DEI
- What you want from us moving forward?
- Academic career path workshop (in collaboration with SEC-CE and SEC-Inreach)

6.) Other Business (?)

Meeting Minutes
1. Introduction (links above)
    a. Reminder of leadership spreadsheet
        i. Add your name if you are not on it
        ii. Check if you are still available for your signed up slot
        iii. Johan stepping down, Valeria taking over
    b. Leadership discussion
        i. Future discussion on how to integrate new members into leadership positions in the group? Are we dynamic enough in our leadership assignment? Contact the current leaders if you are in this position
        ii. How to handle leadership transitions for people who have not been as present? Should reach out to people upcoming on sheet. Can also have four spots instead of three and keep one open for new people. Point of contact position hasn't been utilized heavily so that shouldn't be an "extra leadership" position.
        iii. People should not feel discouraged from participating because they are not in a leadership position
    c. Resources in CERNBox

2. Candidates for Ethics Task Force Committee
    a. One candidate only so far (Amber, grad student)
        i. Jeremy (postdoc) also has submitted himself outside of SECDEI
    b. Let leadership know if you are interested
        i. Hoping for candidates who will participate in both Task Force and SECDEI to make sure there is overlap
    c. Next meeting will discuss candidates
        i. Candidates will share why they are interested/would be a good candidate (i.e. what they are excited about, past experience, etc)
        ii. Nomination includes submitting:
            1. Nominee's name
            2. Nominee's email address
            3. Nominee's current position
            4. Short description about the nominee's experience on Equity, Diversity and Inclusion and any perspective that the nominee would bring for the DPF Ethics Committee.
3. LoIs
    a. All LoIs have been submitted - time for next steps
        i. All are available to read online; can search by subgroup

b. Two or three LoIs discussing Code of Conduct from outside SECDEI
c. Conveners will try and look for overlapping LoIs to help facilitate working groups for projects
    i. Possible to bring up additional ideas in the future, too
    ii. "People can coalesce around these larger projects"
    iii. Opportunities for leadership in projects, as well
    iv. Projects may cross over boundaries of existing groups

4. Community Engagement Frontier Town Hall
    a. Do we have ideas for future town halls?
        i. Let leadership know/communicate with Sam/post on Slack any ideas
        ii. Town halls so far have been great, include external experts
    b. Plans for EC-specific town halls:
        i. Three town halls planned: Issues facing bachelors students; issues facing graduate students; issues facing postdocs and beyond
            1. Who do we invite as external panelists to these town halls? Possibly physics educators, or graduate students who have left the field? May depend on which issues come up more specifically
        ii. Take place three consecutive Mondays (dates not set yet)
            1. May take place after the community planning meeting?
        iii. SECDEI should lead these town halls
            1. Want to give a voice to people at different career stages
            2. Want SECDEI to attend, so timing will be dependent on this group
            3. Should discuss as a group what issues to bring up and who to invite (may push back timing)
        iv. Want to include large number of people - think outside the box
            1. Could ask physics departments to advertise meetings to students? Could ask leaders from grad student organizations/unions/etc?

5. Long Term Plans for SECDEI
    a. Should start thinking about what this group should do in the future
    b. SEC Long Term Organization has submitted an LoI about SEC post-Snowmass
    c. SEC (including DEI) should outlast Snowmass process
        i. Need community feedback on what initiatives should be doing post-Snowmass; can get feedback through Snowmass process

    d. Community Engagement Frontier has been switching off meeting formats; maybe SECDEI could host a meeting during the time-slot for ideas such as community building, literature reviews, etc
        i. Desire to discuss how to make a toolkit for talking about and making DEI-driven changes in a literature driven way
        ii. Could incorporate these ideas into the SEC-focused Community Engagement Town Halls
    e. Proposed workshop topic specific to SEC: power dynamics
    f. Note: our Slack channel is private. Move into a public channel, or advertise widely how to be added?
        i. Could compile a list of private channels with contact info to join
        ii. Technical difficulties in making private Slack chats public (will delete archived conversations)
        iii. Could make a new public SECDEI Slack channel <- this will probably be best for SECDEI specifically, but would still be good to make a list for other private channels
    g. Should work together with the SEC Survey group to ensure this is done in an inclusive manner
        i. Could also obtain additional information useful for SECDEI
6. Other Business?
    a. Continue discussing on Slack
    b. Inreach frontier has had many requests for Academic Career Path workshop, SECDEI could help organize this