



## SAC weekly meeting

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# Meeting ground rules

Continuing from last term:

- Please mute when you are not speaking
- Please use the “raise hand” feature and the moderators will try to recognize people in order
- If we are moving on to another topic and your follow-up comment was on the current issue, please speak up. It is important to have timely and efficient conversations

# Library Move

## We have some additional background information on the Library move

The idea of reducing the footprint of the library and moving it to the 15<sup>th</sup> floor was first discussed with SAC in April 2019

After getting the input from SAC a plan was made to make all journals online and move a selection of books to the 15<sup>th</sup> floor and create a quiet space reading area there.

At that time people thought the plan was to remove all books... and there were concerns about doing so.

*Deja vu all over again...*

Would like to get a fresh update on the plans and if only a selection of books would be saved, how would they be selected

# Winter break

Feedback received during the All-Scientist Meeting and following the meeting in email was forwarded to the Winter Break Task Force

The concern is that for some non-essential jobs people may feel obligated to work during the break because of pressure from supervisors or their collaboration (taking shifts, test beam...)

# Climate Survey

Following the Climate Survey, there were three climate action groups formed.

Management Style & Communication

Diversity and Harassment Action Plan

Career Growth/Recognition

Reports from the climate action groups can be found at:

<https://indico.fnal.gov/event/22440/>

Climate Implementation Groups were then formed that took input from the climate action groups and original survey to define policy and procedures

Would like to hear updates on how effective any changes have been

# Procurement

- Concerns were raised about the procurement process being difficult to navigate from the scientist perspective, and therefore slow.
- Several ideas were mentioned in the SAC meeting on March 22, including
  - Flow chart outlining the different steps in the procurement process
  - Training for scientists doing procurements on terminology & legal requirements
  - Introduce process to expedite certain procurements
- Plan
  - SAC chairs will reach out to Po Collins, Acquisition Officer
  - Start a discussion on ways to improve the process and communication
    - Possibly invite Po to attend a SAC meeting for a discussion or request presentation to understand process and ongoing work towards improvement

# Hiring Process for the Head of PPD

- Questions came up during the All-Scientist Meeting about the hiring process for the Head of PPD and ways to provide input for future scientific program
- We have started a discussion with Anadi (member of the hiring committee)
  - Plan is to have a broad and open search. Diversity will be highly valued.
  - Ideas being developed to engage the lab scientists and lab groups for input
  - The hiring process could serve as a model for future hires of leadership positions
- We plan to have a discussion in the SAC with a representative of the hiring committee & directorate about involvement in the process
- Plan to update the lab scientists with more details on the hiring process when available at the All-Scientist meetings

# Scientist Retreat

- Looking for **volunteers** to join an organizing committee for the retreat.  
*Anyone?*
- Next steps for the committee
  - Find a date
  - Write a charge / set goals
  - Develop the agenda
  - Recruit speakers & conveners



# Next All-Scientist Meeting

- Possible dates: Friday, **May 14** or Friday, **June 4 @ 2 - 3:30pm**
  - Please let us know asap if you see any scheduling conflicts with either of the dates
- Agenda:
  - **SAC News** (10 min)
    - Updates on current topics, e.g. library move
  - **Report from the Communication Policy Task Force** (20 min)  
*Task Force Members:*  
*Dan Hooper, Bo Jayatilaka, Don Lincoln, Gordan Krnjaic, Aria Soha, Tammy Walton*
  - **Introduction of SQMS Center** (20 min)  
*Anne Grasselino, Mattia Checcin*
  - **Report from the Cosmic Frontier** (30 min)  
*Conveners: Brad Beneson, Gordon Krnjaic, Albert Stebbins, Alex Drlica-Wagner*
  - Discussion (10 min)