


UEC Chair's report

Ashley Back
July 16th, 2021

Agenda for today

| | | | | |
|----------|------------|--|-------|---|
| 8:00 AM | → 8:30 AM | Breakfast | 🕒 30m | 📎 |
| 8:30 AM | → 9:00 AM | Chair's Report Speaker: Ashley Back | 🕒 30m | 📎 |
| 9:00 AM | → 9:30 AM | Report from Washington Lewis & Burke Associates Speakers: Hale Stolberg (Lewis-Burke Associates) , Leland Cogliani (Lewis-Burke Associates) | 🕒 30m | 📎 |
| 9:30 AM | → 10:00 AM | Report from Directorate Speakers: Gregory Bock (Fermilab) , Kevin Pitts (University of Illinois) | 🕒 30m | 📎 |
| 10:00 AM | → 10:15 AM | Report from GovRel Speakers: Keti Kaadze (Fermilab) , Ketino Kaadze (Kansas State University) , Nadja Strobbe (University of Minnesota) | 🕒 15m | 📎 |
| 10:15 AM | → 10:30 AM | Break | 🕒 15m | |
| 10:30 AM | → 10:50 AM | Report from EPE Speakers: Emmanouil Kargiantoulakis (Fermilab) , Alexx Perloff | 🕒 20m | 📎 |
| 10:50 AM | → 11:20 AM | Report from the UM Speakers: Dr Reddy pratap Gandrajula (University of Virginia) , Dr Sophie Middleton (Caltech) | 🕒 30m | 📎 |
| 11:20 AM | → 11:40 AM | Report from QoL Speakers: Dr Yuanyuan Zhang (Fermilab) , Aleena Rafique (Argonne National Laboratory)  210716 UEC - QoL.p... | 🕒 20m | 📎 |
| 11:40 AM | → 12:00 PM | Report from FSPA | 🕒 20m | 📎 |

- indico.fnal.gov/event/50019/
- Main goals:
 - Users Meeting preparations. Key updates from UM and EPE.
 - **We have just over two weeks and this is our last UEC monthly meeting before the start of the Users Meeting!!!**
- Important discussions with the Directorate on rent increases in the village.



Next UEC monthly meetings

We will try to stick to the 3rd Friday of the month, so...

- **August 20th**
- **September 17th?**

Reminder live notes and minutes.

Please follow along and contribute to the “live notes” (on Teams). These will then be edited and approved for the public minutes.

To enable us to produce better public minutes for our monthly meetings I’m going to encourage all subcommittees to provide a summary slide at the end that contains contextual information for the minutes to accompany any discussion recorded in the live notes.

Thanks Alexx for managing the live notes and minutes.

Please help us to review and approve the public minutes! We’re pretty behind, I think the next goal should be to try and catch up before we start the elections (more about that later).

Change Now collective Science article

The article includes some fairly problematic comments from Nigel, including in relation to the racist email (about which we received 18 feedback items) sent last year following the BLM protests.

I know some of us have heard negative feedback on Nigel's comments in the article, but we haven't received any written feedback.

Should we take action on this? If so what can we do?

- Maybe reach out to Change Now collective.
- Encourage colleagues to submit their thoughts as feedback items, so we have something concrete to take to the directorate.
- Any other suggestions?

See the [article](#) in Science, from July 2nd.



The Change Now collective at Fermi National Accelerator Laboratory: (front row, from left) Tammy Walton and Brian Nord; (back row, from left) Bryan Ramson, Doug Berry, and Jessica Esquivel BRIAN NORD

A year ago, Black physicists at Fermilab demanded change. What's happened?

By Jeffrey Mervis | Jul. 2, 2021, 11:10 AM

Users Meeting

- A little over **two weeks** to go!
- UM report will have a lot more details.
- We are going to need help from all of UEC and FSPA to make it a success. Still plenty of jobs e.g. webinar roles, session chairs, Q&A,...
- **Remember this is our meeting!**

This is the home stretch now, we can do this!

54th Fermilab Users (Virtual) Meeting
New Horizons of Our Community
August 2 - 6, 2021

Highlight leading-edge science, celebrate Fermilab's achievements and look to our future as a community

Dynamic keynote address • Exciting talks • Future of HEP by Snowmass panel
Fun virtual poster session • Conversations on equity, diversity and inclusion

ALL community members (including non-Users) are welcome!
Please register as soon as possible at:

<https://indico.fnal.gov/e/UAM2021>

Fermilab U.S. DEPARTMENT OF ENERGY Office of Science Fermi Research Alliance LLC Fermilab UEC URA

UEC elections 2021

The conclusion of the Users Meeting, usually marks the start of the Nominations/Elections process. Remember UEC terms are ending in September for:

Jonathan Asaadi
Ketino Kaadze
Isobel Ojalvo

Reddy Pratap Gandrajula
Manolis Kargiantoulakis
Yuanyuan Zhang

Also, UM and GovRel Subcommittee deputies can start taking over Subcommittee Chair role after the Users Meeting.

Policy 7: Subcommittee Chair Policy, adopted on June 14, 2019

1. SC chairs are voted into office with a simple majority of the UEC membership.
2. Deputy SC Chairs are appointed by the relevant SC Chair.
3. To ensure continuity in the Government Relations and Users Meeting subcommittees:
 - a. The candidate(s) for Deputy SC Chair is(are) nominated by the current SC Chair and ratified by a simple majority of the UEC membership
 - b. The appointment is for two years: the elected person will serve one year as Deputy SC Chair, followed by one year as SC Chair.
 - c. The annual Users Meeting will mark the start of an overlap period between the outgoing and incoming SC Chair, during which time the SC Deputy Chair will transition into the role of SC Chair. The overlap period ends when a new SC Deputy Chair is elected.



Elections: suggested timeline

Goal is to have new members elected by end of September. First meeting with new members is usually October. (Last year we were late!)

| AUGUST 2021 | | | | | | |
|-------------|-----|-----|-----|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |




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| SEPTEMBER 2021 | | | | | | |
|----------------|----------------|-----|---------------------|-----|-----|-------------------|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 Labor Day | 7 | 8 | 9 | 10 | 11 Patriot Day |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 Autumn Begins | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

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| OCTOBER 2021 | | | | | | |
|-----------------|--------------------|-----|-----|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 Columbus Day | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 Halloween | | | | | | |

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-  Launch Nomination period (3+1 weeks) from August 6th.
-  Launch vote (3 weeks) from September 9th.
-  UEC Monthly meetings.

Elections: Todo list (not exhaustive)

- **Encourage people to seek Nominations!**
- Set-up elections 2021 web-page.
- Get our website (and public minutes) up to date! 🙌
- Send out email with Nominations instructions.
- Profile web-pages once we have all candidates.
- Set-up election indico.
- Send out email announcing start of the election.
-

Reminder: other meetings.

- **UEC EDI Monthly Meeting**, nominally **4 pm (CT)** on the **3rd Monday**.
 - Next meeting Monday, July 19th.
 - Key participants: Sandra, Jimmy, and Jeomar from EDI office; EPE SC and recently UM SC.
 - Focus will likely continue on UM planning and contributions.
- **Monthly UEC & Directorate meeting**, nominally **8:30-9 am (CT)** on the **4th Friday** of the month (1 week after UEC monthly meeting).
 - Next meeting Friday, July 23rd.
 - Key participants: UEC Chair + 4 SC Chairs and main Directorate contacts.
 - Main focus is on Users Meeting at the moment.
- **LRG leadership meeting**, (postponed from last time) quarterly.
 - Next meeting Monday, July 19th.
 - We will have a 10 min slot to introduce ourselves to the other LRGs and talk about how we can better connect with and promote the work the LRGs do.

Invited speakers for future meetings

- August/September: Jacquie Bucher, Head of the Office of Communications, to give an update on the communications policy - delayed slightly.
- September: Amber Kenney, Chief Safety Officer (or Jim Niehoff) for an update on lab reopening plans.

Summary for the minutes

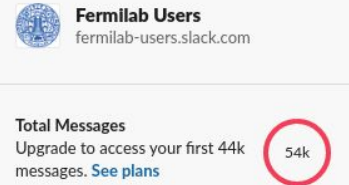
- We will try to stick to the 3rd Friday of the month with upcoming meetings on 08/20/21 and 09/17/21.
- The Change Now collective contributed to an [article](#) in Science, from July 2nd. Some comments from Nigel in the article were problematic, should we take action?
- A little over **two weeks** to go until the Users Meeting. We are making good progress, more details will be covered in the UM report.
- UEC 2021 elections process (2021-2023 term) will begin after the Users Meeting.
 - Aiming to have new members elected by the end of September.
 - Open nominations period from August 6th.
 - Open voting from September 9th.
- Other meetings:
 - Check-in meeting with the directorate on Friday, July 23rd.
 - EDI monthly meeting on Monday, June 19th.
 - UEC will attend the quarterly LRG leaders meeting on Monday, June 19th.



Extra slides...

Reminder communications/tools

- Email list uec-membersonly@fnal.gov (+fspa_officers@fnal.gov).
- For any changes to the UEC mailing please contact Kim!
- UEC web-pages (uec.fnal.gov) → please work with Alexx to keep subcommittee pages up-to-date!
- [Indico](#) - good to see agendas for subcommittee meetings on indico!
- Slack - [Fermilab Users workspace](#)
 - Still a pretty integral tool for communication (inc. with users) but...
 - ...remember our message search history is limited.
 - Want to preserve important messages for knowledge transfer.
 - DC “trip” has its own separate slack workspace → more details in GovRel update.
- Microsoft Teams → would be good to see more usage.
 - Meeting minutes/notes (SC and monthly meetings) → either “live” or uploaded after.
 - Unlimited, fully searchable messages, documents and wiki pages → **preserve knowledge!**



Logging into Teams

- You should all have received an invite (UEC members, we can get FSA officers added as well if it would be useful).
- Click on the link in the email and then login with your fermilab username in the form user@services.fnal.gov. This should take you to the usual SSO page where you can login with your services account.

