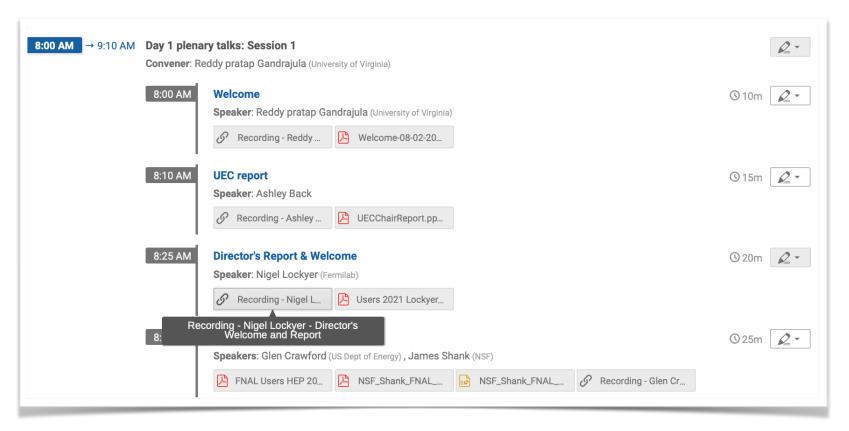
Users Meeting subcommittee report

Reddy Gandrajula, Sophie Middleton

August 20th, 2021

Still working on a few things

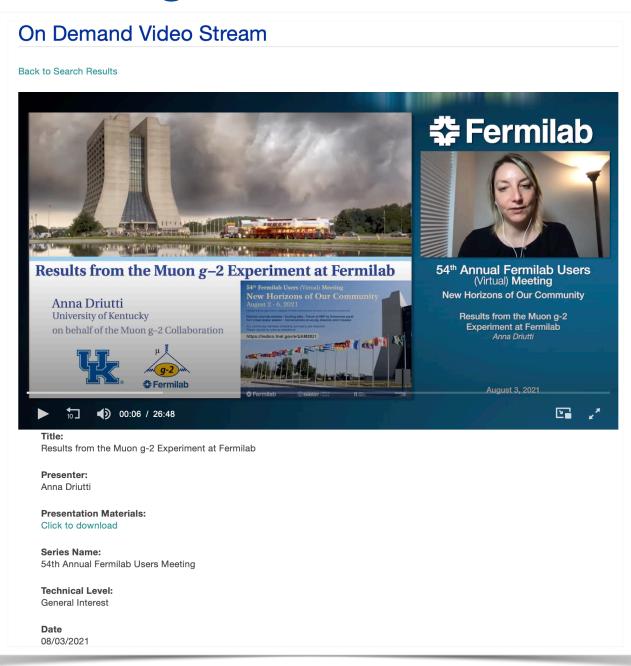
- Thank you everyone for your hard work and time in making the 54th annual Users Meeting a success!!
- Recordings are almost all uploaded to VMS streaming website (thanks Lynn!)
 - We have added them to the Indico agenda https://indico.fnal.gov/event/49544/timetable/?view=standard



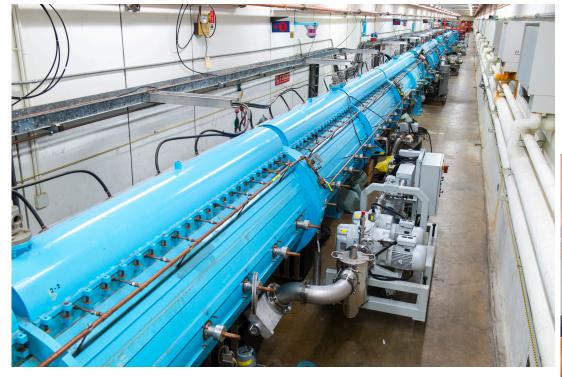
• Planning on also making the link page available on our UEC website

Still working on a few things

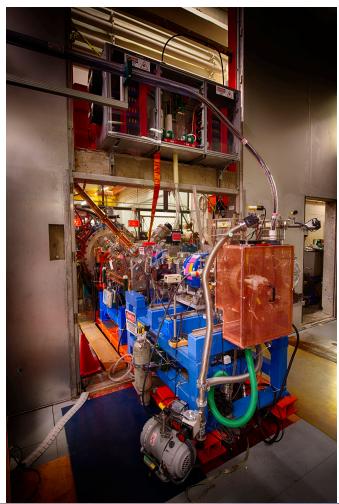
- Recordings are almost all uploaded to VMS streaming website (thanks Lynn!)
- Example: https://
 wms.fnal.gov/asset/detail?
 recid=1964525 (Muon g-2 talk)
- Lynn received some delayed
 Audio-Video release form
 for some talks including
 community keynote etc and
 is woking on editing them.

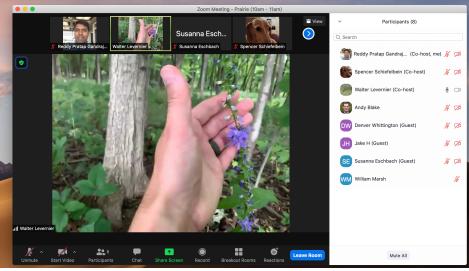




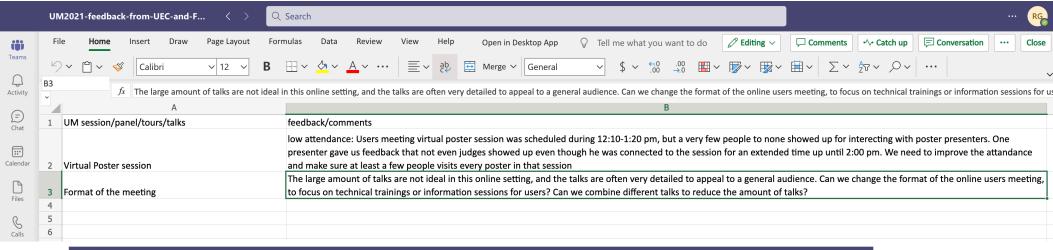


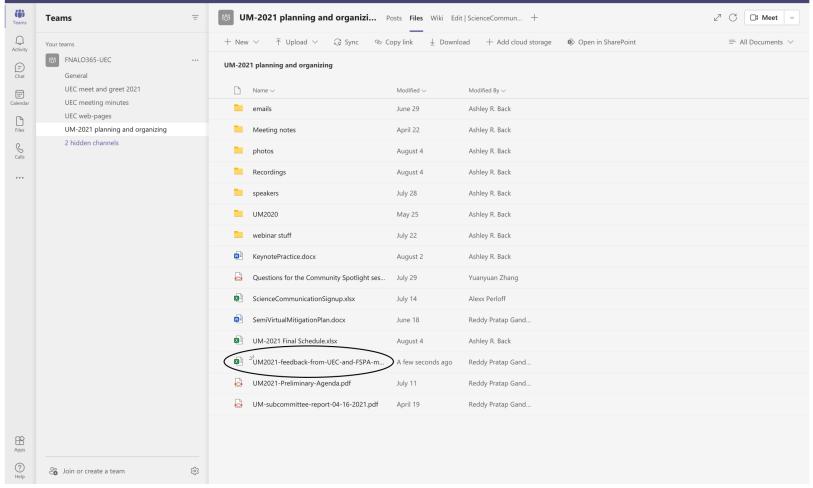






Please provide your feedback





Still working on a few things

- Getting our poster session winners their prizes
- Joy and Melody have their names and contact info of the two of the winners to send checks, working on getting the third winner contact info.
- We need to make and print digital award certificates with Nigel's electronic signature and email them to the recipients. Getting help from Diana A. Brandonisio of Media Services Graphic Designer, Creative Services
- Need to work with Office of Communication on a news article / picture roundup
- Need to collect feedback on the UM2021 from users community in a lab wide survey and document everything for posterity and make this easier for not just next year's meeting but other virtual meetings

Summary of minutes

- We had a successful Users Annual Meeting, thanks to all of the UEC and FSPA members for your hard work and time.
- Lynn is working on zoom webinar recordings to make them available to upload into UM2021 meeting agenda Indico page
- Most of the recordings are already available at https://indico.fnal.gov/event/49544/timetable/?
 view=standard
- Working with the conference office to send the award checks to the poster prize winners
- Contacted Diana A. Brandonisio of Media Services Graphic Designer, Creative Services for designing the digital award certificates
- Collecting feedback from UEC and FSPA officers and will do a lab wide survey in a couple of weeks