

Summary of Planning for Preparatory Meetings

J. Butler

Snowmass All Conveners meeting

Nov. 8, 2021

Meeting Schedule

Week	Start Date	Sun	Mon	Tues	Weds	Thurs	Fri	SAT	Host	Request
6	1/30/22									
7	2/6/22									
8	2/13/22		IF	IF	IF	IF	IF		StonyBrook	10,000
9	2/20/22				TH	TH	TH		KITP	10,000
10	2/27/22									
11	3/6/22									
12	3/13/22				NF	NF	NF		ORNL	10,000
13	3/20/22									
14	3/27/22		EF	EF	EF	EF	EF		Brown	10,000
15	4/3/22									
16	4/10/22									
17	4/17/22									
18	4/24/22									
19	5/1/22									
20	5/8/22									
21	5/15/22		RPF	RPF	RPF				Cincinnati	10,000
22	5/22/22			CEF	CEF	CEF			BNL	10,000
23	5/29/22									
24	6/5/22									
25	6/12/22				EF/EC				Virtual	2,000
26	6/19/22									

IF = Instrumentation
 (combined with CPAD)
 TH = Theory
 NF = Neutrino
 EF = Energy Frontier
 RPF = Rare Processes
 (muons, g-2, Mu2e
 CEF = Community
 Engagement
 EF/EC = Energy
 Frontier/Early career

- No conflicts among "All-Frontier" meetings so far. We should try to maintain this. April 9-12 is the APS April meeting and is out of bounds.

Proposal Preparation

- Abid Patwa has asked me to explore funding through a Field Work Proposal (FWP)
 - Would not be part of a solicitation, but be placed by Fermilab
 - Would result in subawards to each host institute
 - Funds come from the programs – not all DOE Program Managers have agreed
- I had a discussion on Friday with the Fermilab Administrator who knows the latest procedure
 - There are some complications, which she believes will not prevent this from going forward
 - I have to discuss this with Abid, hopefully this week
- If this process is applicable, the actual paperwork is not too burdensome

Typical requests for support

- Closed captioning and other disability-related support
- Support for attendance by younger scientists, students and post docs, scientists with very limited funding, especially those from under-represented minorities
 - Reduced or waived registration fee
 - Travel assistance
- Some support for AV equipment and remote access software

Comments

- All meetings have a remote component but most also have an in-person component
- Our initial requests added up to more than we were told was reasonable and the total is way above any guidance we received
- Rare Decays does not have a budget request (I put down \$10K)
- The Cosmic Frontier is still thinking about a meeting (Probably too late for support)
- EF listed several additional Topical Subgroup meetings and requested a lot of support for them. This was not part of this exercise. Most Frontiers have such meetings and will have to support them from registration fees and donations. I did not put them in the slide 3 rollup except for their special Early Career **virtual** meeting, which is just a month before the July meeting and could be extended to the whole EC community, if desired. It is requesting a small amount of support for closed captioning.

Backup Slides

Summary of All-Frontier Meetings

Frontier	Group	respondent	title	Description	Start date	duration	V or H	host	Number of in-person participants	estimated registration fee/in-person	Number of remote participants	estimated registration fee/remote	Total estimated registration fee	estimated Support requested
CEF	all	Assamagan	CEF Workshop	discuss CEF Convergence on Contributed papers and TG reports	5/24/22	3	V or H	BNL	50		40	? - \$40 if dinner		\$20,000
Neutrino	all	Scholberg	Snowmass Neutrino Frontier	frontier-level Community	3/16/22	3		ORNL	100-250		200-300			\$20,000
Theory	all	Craig	Theory frontier Conference	Main Theory Frontier Meeting	2/23/22	3	H	KITP	100		200	\$300		\$10,000
Instrumentation	all	Merkel	IF Community Workshop	Workshop to finlize white papers with the IF Community ?		3		Unknown	50		100			\$10,000
Rare Processes	all	Bernstein	Rare and Precisoin Frontier Community Workshop	Frontier meeting to prepare for CSS	5/16/22	3	H	University of Cincinnati	120	30	100	\$250		
Energy	all	Narain, Reina, Tricoli	EF Workshop - Contribution Review	EF-wide meeting to review contributed papers, and plan reports	3/28/22	5	H	Brown University	100	100	100			\$62,500
Computing		Nachman	No meetings planned											
Cosmic		Chou	No plans yet. Possibly, a dark matter complementarity workshop, and possibly an axions+magnets workshop											
Accelerator			No response											
Underground			No response											

- Details concerning the funding requests are summarized in a later slide

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7	2/6/22									
8	2/13/22									
9	2/20/22				TH	TH	TH		KITP	10,000
10	2/27/22									
11	3/6/22									
12	3/13/22				NF	NF	NF		ORNL	20,000
13	3/20/22									
14	3/27/22		EF	EF	EF	EF	EF		Brown	62,500
15	4/3/22							APS		
16	4/10/22	APS	APS	APS						
17	4/17/22									
18	4/24/22									
19	5/1/22									
20	5/8/22									
21	5/15/22		RPF	RPF	RPF				Cincinnati	
22	5/22/22			CEF	CEF	CEF			BNL	20,000
23	5/29/22									
24	6/5/22									
25	6/12/22				EF/EC				Virtual	2,000
26	6/19/22									
	Instrumentation Date Unknown	?	?	?	?	?	?	?	?	10,000
									Total	124500

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