

http://seattlesnowmass2021.net/

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All Frontier/Advisors Meeting Dec 6 2021
https://indico.fnal.gov/event/52194/

Shape of Conference

- Current room reservations:
 - Day 1: Plenaries
 - o Day 2-8
 - Morning up to 14 parallel sessions
 - Afternoon: 1-2 large talks, panel session, and ad-hoc working groups around campus
 - Evening: public events, social events
 - Day 9-10
 - Day and a half
 - Closeout, summary of where we are
 - P5 ramp up
- We have the main part of the rooms reserved
- Next things to buckle down
 - Reception: Currently the end of the day on Sunday (still to be fixed)
 - Dinner: close to the end of the day
- Structured to be about \$800/person for facilities, reception, conference services, and catering (lunch on plenary days, and coffee breaks).

Grant Applications

- DOE submission due in Dec
 - Target \$150k
 - Interpreters (captioners), rooms/facilities, student help
 - Parental support, childcare (Not include so far?)
 - The first draft of the project description is available [pdf]
 - Working with UW physics fiscal specialist for grant submission
- NSF submission due in Jan
 - Target \$50K
 - Cheaper registration fees for students and postdocs

LOC Meeting Resumed

- Monthly in Autumn 2021 (increasing frequency in 2022)
 - https://indico.fnal.gov/event/51967/
 - Slack channel and email for communication
- Are there other people we should be bringing on board?
 - Volunteers and/or nominations are highly welcomed.
 - More outreach, trainings, ..., etc.
 - More public relations, e.g. dedicated science communications, story writing, ..., etc.

Next event - Agenda Building Exercise

- CSS PC meeting Dec 15 https://indico.fnal.gov/event/52017/
- Agenda creation exercise by LOC and PC members prior to Dec 15
 - Reuse the shape of the 2013 meeting <u>https://indico.fnal.gov/event/6890/</u>
 - First day and last 1.5 days were plenaries
 - Mornings: formal parallel sessions
 - Afternoon: panel sessions and colloquia
 - Evening: social and public events
- What to consider:
 - Rooms (day/capacity)
 - Facility (extra microphones for panelists, tables, white board, ...)
 - Synergy between frontiers (conflict/joint meetings).
- Google Doc for exercise
 - Program Committee members can start planning

Backup

Basic Setup

- Website: http://seattlesnowmass2021.net/
- Anyone can contribute changes by submitting a PR to https://github.com/gordonwatts/seattlesnowmass2021
- Dates are fixed: July 17-26 (10 Days)
 - Planning for ~700 people
 - Flexibility to increase that up to ~1000
 - Finance not well understood yet, but probably down to 500
 - We are aiming for \$800 per person for 9.5 days before any grants or sponsorship
 - Private, modern dorm rooms (with private shower) close to campus, about \$120 per reservation
- Broad Goals:
 - Community Consensus
 - Cross-group Collaboration
 - Paper prep
 - Preparing the story for the P5 hand off