**Physics Education Meeting**

**Tuesday, March 22, 2022**

**1:00 PM – 1:45 PM Eastern Time**

**Attended:** Randal Ruchti, Azwinndini Muronga, Adam LaMee, David DeMuth, Kenneth Cecire, Kétévi Assamagan, Vetri Velan, Sudhir Malik, Yue Wang, Tiffany Lewis, Daria Wang

**Summary:**

* **CP1/4, CP2 and CP5 are all submitted to arXiv.**
	+ Tiffany is missing the CP2 author password. Action item: Randy will email her the information.
* CP3 update: currently reviewing the survey, analyzing results. The goal is to have the paper completed by March 31 (tentatively). Trying to wrap up the paper as soon as possible, but team members have other commitments at this time, so the paper might be ready in two installments. Submit under Physics Education on arXiv, list HEP Experiment as secondary. Action item: Vetri will provide feedback from the findings at the weekly meeting on April 5, 2022.
* TG conveners have to read all papers in details before starting their reports. TG convener report drafts are due by end of May for CEF Convener workshop.
* **APS Innovation Fund** will provide resources to the community that have to fit in whatever APS vision is. Pre-proposal is on behalf of everyone in CEF to build a portal to facilitate academia-to-industry career transitions and building broader community that engages academic and industrial side more strongly. Sudhir is the PI, co-PIs: K. Assamagan, M. Narain, R. Ruchti. Innovation Fund Logistics:
* Budget range: $20k-200k, over 2 years, up to six projects funded
* PI is required to be an APS member
* Projects must be relevant, innovative, impactful, measurable, sustainable, feasible, and novel
* Public engagement proposals welcomed
* Timeline:
	+ March 21 deadline for 2 pager – done, if pre-approved, then >
	+ May 16 invitations for full proposal
	+ June 27 full proposal deadline
	+ January 2023 project start date
	+ Annual reporting for continued funding
* Sudhir created a 2-page draft (pre-proposal): <https://indico.fnal.gov/event/52239/contributions/229960/attachments/153027/198801/APS%20Innovation%20Fund%20Preproposal%20CEF%20-%20Google%20Docs.pdf>
* CERN hub is a useful model for us to follow. Research institute term is used throughout the text instead of a specific institution. Once we identify the host, we should reach out to the communications department within that organization. Budget needed for the system, support personnel, database of alumni with their employment details, external evaluator. Have not had a contact with a specific institute yet. Still need to do it and this will be framed in the full proposal.
* Next CEF Convener meeting scheduled first Friday in April.
* **Next Physics Education meeting on March 29** will be limited to review of the Physics Education Topical Group report by Randy, Sudhir and Sijbrand. CP authors are welcome to take a break next week and skip the meeting.