



Government Relations

Adam Lyon & Kevin Pedro

UEC Meeting February 24, 2023

Update

- Trip preparations are in full swing!
- Trip is March 20-23

- Rebooting this trip after three years of all remote is a challenge
 - Some institutional memory has been lost
 - Took a long time to get the hotel block contract completed and signed, but a lot of people at Fermilab and URA helped!

- It's looking like this will be a smaller trip than past in-person
 - We picked the week of March 20 because there were no experiment meetings then
 - Others have figured this out too...
 - P5 and EUC town halls at Fermilab
 - Many reviews are apparently this week

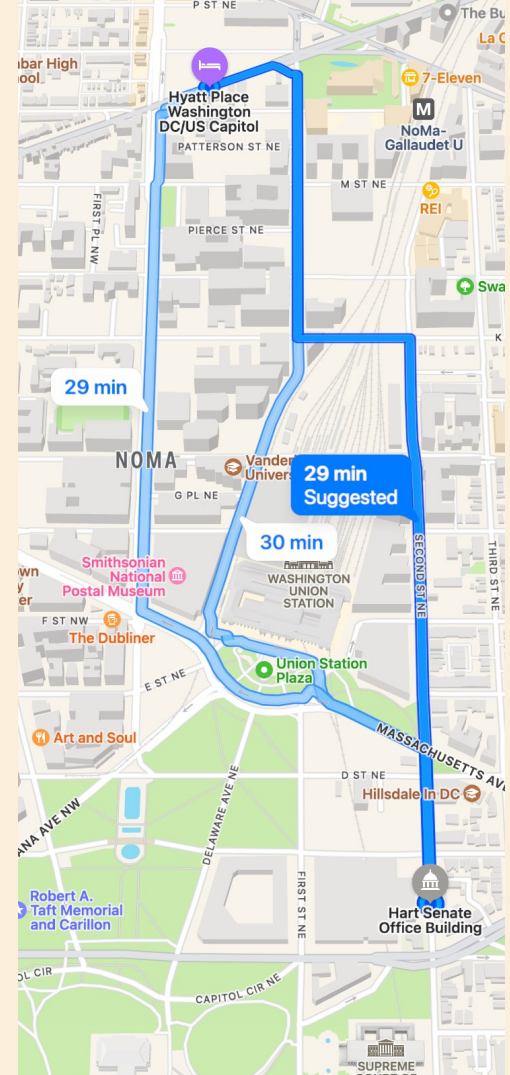
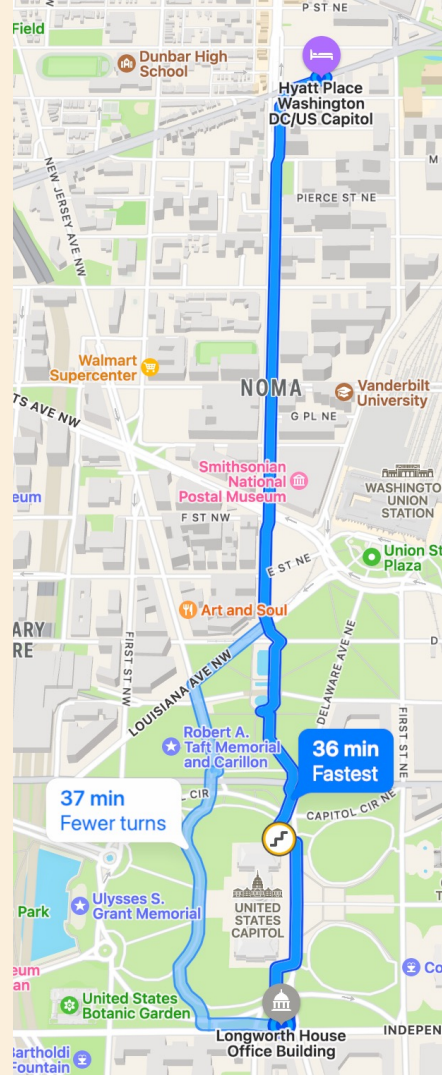
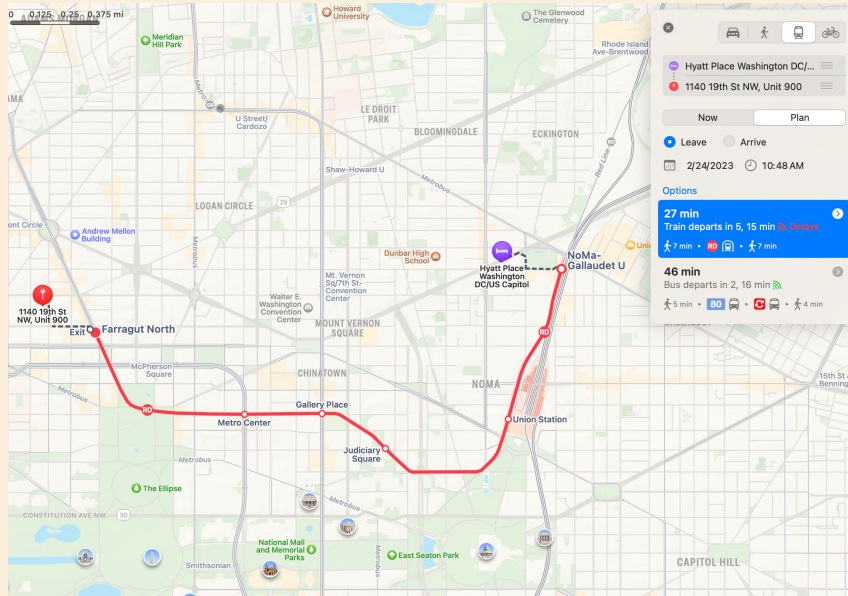
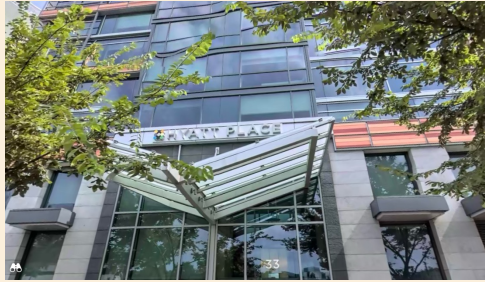
Trip participants

- 62 people expressed interest in the trip
 - 54 were leaning towards in-person
 - 8 want to be remote only
- As of 2/24 (deadline to fill out the form was last night)
 - 35 people have filled out the form for travel plans
 - 26 are eligible to be reimbursed by FRA. ~30 is our limit. To be reimbursed by FRA, an active Fermilab ID is required
 - I expect we'll get a few more people.
- SLUO has come out of hibernation and will support 8 people affiliated with SLAC
- Not sure what to do about ATLAS folks who are not affiliated with Fermilab nor SLAC (there doesn't seem to be support for them)

Travel

- We have a hotel block!
 - Hyatt Place Washington DC/US Capitol
 - Negotiated rate of \$229/night (substantially less than the GSA rate of \$258)
 - Includes breakfast buffet!
 - FRA will cover rooms at double occupancy
 - Everyone should be able to take advantage of the block
 - We are asking the hotel to set up a web link for people to make their reservations. The deadline will be Monday March 6th
 - The hotel is being SUPER accommodating given the late signing of the contract.
- KimP will start making Travel Authorizations on Monday for FRA reimbursed participants (remember, an active Fermilab ID # is required)

Hotel location



Things to do ASAP

- Need to figure out who SLUO is sending (hopefully that will add more hotel rooms)
- Rulers and Lapel pins
- Try to add one or two more super-experienced people

Code of Conduct

- All trip attendees [in-person and remote] will **conduct themselves in a professional manner that is welcoming to all participants** and free from any form of discrimination, harassment, bullying, or retaliation. Participants will treat each other with respect and consideration to create a collegial, inclusive, and professional environment in all activities associated with the trip.
- Participants will avoid any inappropriate actions or statements based on individual characteristics of any kind. **Disruptive or harassing behavior of any kind will not be tolerated.** Harassment includes but is not limited to inappropriate or intimidating behavior and language, unwelcome jokes or comments, unwanted touching or attention, and stalking.
- The above considerations apply to both interactions with other participants and interactions with Congressional offices and their personnel. **Participants agree to maintain civil, respectful, and appropriate discourse during all visits.** As representatives of the High Energy Physics community, participants agree to **abstain from making statements, or introducing materials and/or personal opinions--political or otherwise--which are unrelated to or in conflict with the message agreed upon by the community.**
- Violations of this code of conduct policy may be reported to any of the trip organizers. Sanctions may range from verbal warning, to ejection from the trip, to notifying appropriate authorities, at the discretion of the organizers. Retaliation for complaints of inappropriate conduct will not be tolerated. If a participant observes inappropriate comments or actions and personal intervention seems appropriate and safe, they should be considerate of all parties before intervening.

No-judgement

- We will use a system called WHIPS to assign and manage meetings with congressional offices. We all understand that there are some offices participants may not be comfortable visiting.
- Neither WHIPS nor the organizers will ask or know your values and preferences. You may receive an assignment to an office you are not comfortable visiting (see next bullet for a remedy). Such an assignment **is in no way a statement or an assumption from the organizers or WHIPS developers about your values and preferences.**
- **You are free to refuse any assignment, no questions asked.**
- If you do not refuse an assignment in a timely manner, then it is assumed you have accepted it and you will proceed to arrange and hold the meeting with the congressional office.
- Other participants' acceptance or refusal of assignments **are not to be considered statements of values or preferences of those participants.**
- In short, **no one will judge you and you will judge no one** based on accepting or refusing a meeting assignment. You agree this is considered an addendum to the code of conduct above.

CHIPS and Science Act of 2022 and the ASK

- **Authorizes** funds
 - Not an appropriation
 - More like a guide for Congress
 - Bipartisan support

 - We like it!

FY	Authorization
FY23	\$1.16B (\$1.17B was appropriated)
FY24	\$1.29B
FY25	\$1.43B
FY26	\$1.50B
FY27	\$1.55B

FY24 Ask (this year)

- Aligned with Chips and Science Act
- Text is still being worked out
- Bonnie wants to look at this. Will setup a meeting

The U.S. particle physics community asks for your support of the P5 report's strategic plan by providing FY2024 appropriations that include:

\$1.290B for High Energy Physics within a budget of \$9.5B for the Department of Energy's Office of Science, consistent with the bipartisan DOE Science for the Future Act, and \$11B for the National Science Foundation

This level of funding will advance the P5 priority projects, operations of existing and recently completed large facilities, and completion of small and medium-sized projects. This funding level is especially important to increase support for scientific researchers at universities and national laboratories throughout the nation who are exploring the Higgs Boson, dark matter, dark energy, the nature of neutrinos, and the yet-to-be-discovered forces that govern the origin and evolution of our universe.

Appropriations/Programmatic Requests

- Each office accepts Appropriations/Programmatic Requests
 - “Constituents” fill out a form with the office (e.g. DOE SC, DOE OHEP, NSF), and amount, and a justification. Some offices also want a justification tailored for their district (e.g. “what's in it for my district?”)
 - Every office has a different form, different deadlines, and has different requirements for the justifications (500 words, 500 characters).
 - Some of the deadlines are before the trip
 - We’ll figure out more on this ASAP.

Training sessions (thanks Kevin!)

- First training session: 22nd February 2023
- Second training session: 1st March 2023
- Third training session: 8th March 2023
- Fourth training session: TBA (14th-16th March 2023)

First training session: 22nd February 2023

DC Trip Training Session 1 [\[edit\]](#)

Wednesday, February 22nd, 2023

1:00PM CST

- zoom connection: <https://fnal.zoom.us/j/98410825387?pwd=RFc3Z25qOFhaU2pBNUU>
- recording: [video](#), [chat](#)

Agenda:

- Introduction to the HEP advocacy effort -- Adam Lyon
- Introduction to WHIPS -- Justin Vasel
- Overview of the budget process and P5: see [last year's slides & recording](#)

WHIPS connection
input deadline 3/1

Assignments soon
thereafter

Training sessions

DC Trip Training Session 2 [\[edit\]](#)

Wednesday, March 1st, 2023

10:00AM CST

- zoom connection: <https://fnal.zoom.us/j/98410825387?pwd=>
- recording: pending

Agenda:

- WHIPS: scheduling meetings -- Fernanda Psihas
- Contacting offices -- Kirsty Duffy
- The ask -- Hale Stolberg
- Materials & wiki -- Kiley Kennedy

DC Trip Training Session 3 [\[edit\]](#)

Wednesday, March 8th, 2023

11:00AM CST

- zoom connection: <https://fnal.zoom.us/j/98410825387?pwd=RFc3Z25qOFhaU2p>
- recording: pending

Agenda:

- WHIPS on the ground -- Fernanda Psihas
- How to have a meeting -- Breese Quinn
- Reminders -- Adam Lyon

Fourth training session of mock-meetings with Sarah Charley (CERN) and Tracy Marc (Fermilab)

Next steps for participants

- If you haven't already, please fill out the Expression of Interest form at <https://forms.gle/ZJgRXao54a4frGAV8>
- If you are going in the in-person trip, please fill out the travel information form at <https://forms.gle/cFjCEg6oM4g8xE9V7> . The deadline is tomorrow, Thursday 2/23.
 - If you need more time to decide, please send me an e-mail before the deadline.
 - It is important to get a count of the people on the trip and start making travel arrangements.
 - Remember – if you are being reimbursed by FRA, you must let Fermilab arrange your flights.
- Sign up for the UEC Wiki (see [instructions](#), from e-mail that Kevin sent earlier)
- Make your connections in WHIPS (see next talk) [By March 1]

Questions? Ask!

- adam2lyon@gmail.com kpedro88@gmail.com
- Mailing list is dctrip2023@googlegroups.com and <https://groups.google.com/g/dctrip2023>
- More training to come!
- Next training session: Wednesday, March 1, 11am CST

Thanks!

- One of the pleasures of the trip planning is working with super helpful and kind people
 - Kim Pearce (Global services/UEC admin)
 - Mala Seshadri (Travel)
 - Mary Jo Lyke (Controller/Budget manager)
 - Pam Noyes (Procurement manager)
 - Ted Wackler (URA VP – he saved the hotel contract!)
 - Claudette Rosado-Reyes (URA Director of Programs/Partnerships)