

ACCELERATOR DIVISION DEPARTMENTAL PROCEDURE

ACCELERATOR OPERATIONS DEPARTMENT

ADDP-OP-0017

SPILL EMERGENCY RESPONSE PROCEDURE

MCR

PREPARED BY Joe Compton DATE 6/14/22
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AD Operations Department

APPROVED BY Todd Sullivan DATE 06/14/2022
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REVISION NO. 1

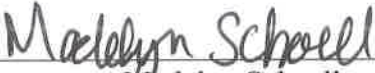
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REVIEW AND CONCURRENCE RECORD

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Author	Description of Change	Revision Date
Joe Compton	Updated for the required procedure format. Added Attachment 1 flow chart.	6/14/2022

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ATTACHMENT 1: SPILL EMERGENCY RESPONSE PROCEDURE – MCR1

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1.0 PURPOSE AND SCOPE

The purpose of this Accelerator Division Departmental Procedure (ADDP) is to establish and define the Fermilab Accelerator Division Operations Department Main Control Room (MCR) response to a report of a spill emergency.

2.0 RESPONSIBILITIES

- 2.1 Crew Chief or designee shall initiate response by following the included instructions.
- 2.2 Operators in the MCR shall follow the following included instructions.

3.0 INSTRUCTIONS

- 3.1 Upon report of a spill emergency, the MCR shall follow the following instructions.
 - 3.1.1 The Crew Chief or designee shall ensure that the Security Operation Center (emergency dispatch) has been notified (x3131)
 - 3.1.2 The Crew Chief or designee shall select and dispatch a Field Team with a hand held radio.
 - 3.1.3 Collect information from the Field Team.
 - 3.1.4 Contact area Division Safety Officer (DSO). If the spill contains or suspected to contain radioactive materials, contact the area Radiation Safety Officer (RSO).
 - 3.1.5 Follow the directions of the DSO and/or RSO and relay to the field team and/or the Incident Commander.

Note: The Incident Commander may request that an expert, who is familiar with the area, enter the area to help with the investigation. The expert who enters the area will be escorted by Fire Department personnel at all times.

Note: Attachment 1: Spill Emergency Response Procedure – MCR is attached to this procedure which contains a flow chart of this procedure for reference.

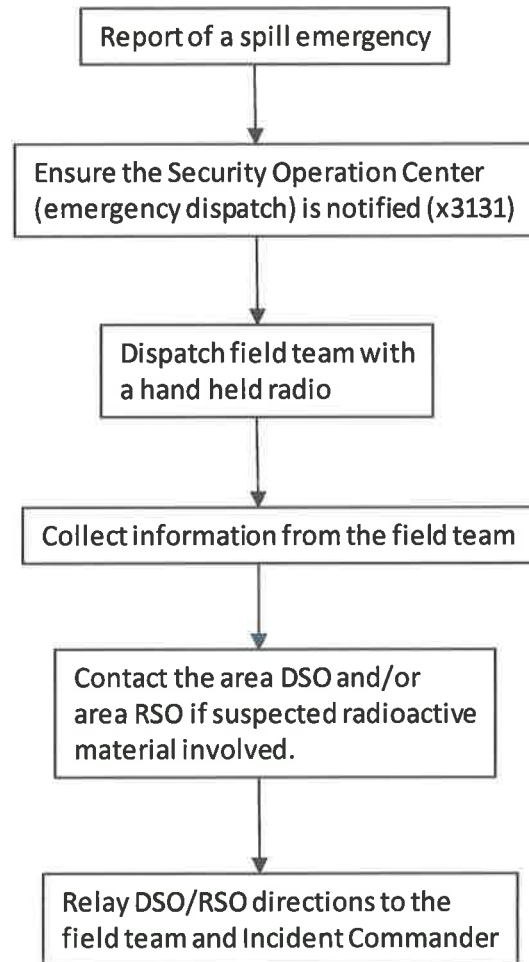
4.0 DISTRIBUTION

- 4.1 An electronic controlled copy of this procedure is maintained on the AD Operations website at: <https://operations.fnal.gov/ops/addp.html>.

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Spill Emergency Response Procedure - MCR



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