

ACCELERATOR DIVISION DEPARTMENTAL PROCEDURE

ACCELERATOR OPERATIONS DEPARTMENT

ADDP-OP-0018

SPILL EMERGENCY RESPONSE PROCEDURE

Field

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REVIEW AND CONCURRENCE RECORD

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Author	Description of Change	Revision Date
Joe Compton	Updated for the required procedure format. Added Attachment 1 flow chart.	6/14/2022

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1.0 PURPOSE AND SCOPE

The purpose of this Accelerator Division Departmental Procedure (ADDP) is to establish and define the Fermilab Accelerator Division Operations Department Main Control Room (MCR) field response to a report of a spill emergency.

2.0 RESPONSIBILITIES

- 2.1 Crew chief or designee shall initiate response and select a field team.
- 2.2 Operators on the field team shall follow the following included instructions.

3.0 INSTRUCTIONS

- 3.1 Upon report of a spill emergency, the Crew Chief or designee shall select a Field Team and dispatch them with a hand held radio.
- 3.2 Once on scene, ensure no personnel enter the spill area without permission of the Incident Commander.

Note: **Do not attempt to clean up the spill.**

- 3.3 Report to and assist the Incident Commander once the Fermilab Fire Department arrives on scene.
- 3.4 Remain in communication and update the MCR.
- 3.5 Inform the MCR to contact the area RSO if it is believed that radioactive materials may be involved.
- 3.6 Relay DSO and/or RSO directions to the Incident Commander.

Note: The Incident Commander may request that an expert, who is familiar with the area, enter the area to help with the investigation. The expert who enters the area will be escorted by Fire Department personnel at all times.

- 3.7 Remain on scene until the emergency is declared over (command termination) by the Incident Commander.
- 3.8 Return to the MCR.

Note: Attachment 1: Spill Emergency Response Procedure – Field is attached to this procedure which contains a flow chart of this procedure for reference.

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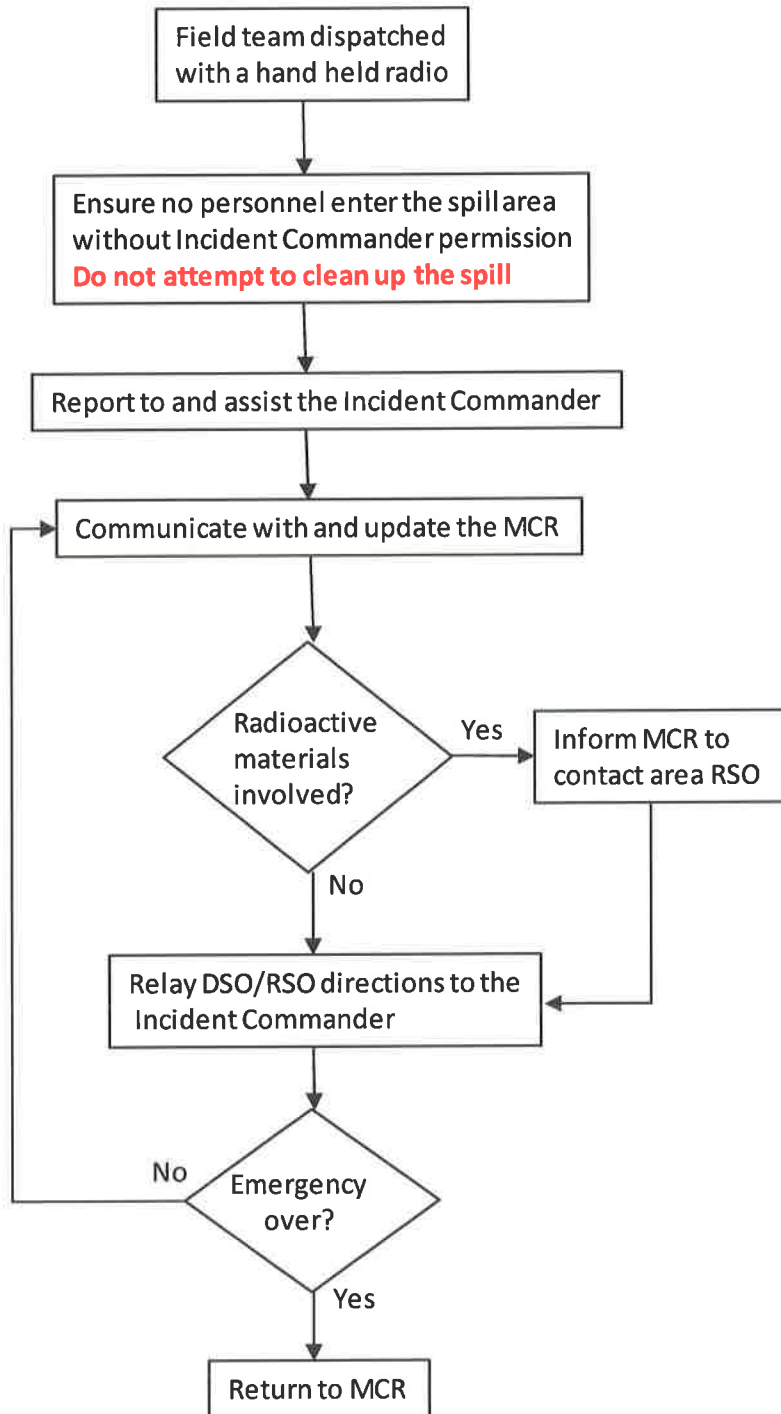
4.0 **DISTRIBUTION**

- 4.1 An electronic controlled copy of this procedure is maintained on the AD Operations website at: <https://operations.fnal.gov/ops/addp.html>.

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Spill Emergency Response Procedure - Field



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