



News

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PPD Department Heads Meeting

November 8, 2023



Everyone is worthy of respect
Encourage discussion



Genuinely listen
Collaborate



Respect the messenger
Have courage



Own your voice
Be kind



Fresh perspectives lead to
innovation



Encourage others to speak
Share the air

Outline

- Safety
- Government Shutdown
- Budget
- FY24 Accelerator Plan
- P5 Town Hall
- Winter Break Reminder
- New QA

Safety

- Safety is the lab's highest priority
- It is important that you communicate this to your teams through your words and actions

Strongly encouraged to lead off your group meetings with a discussion of safety

Share and discuss any relevant topics from Weekly Event Summaries

- Remember the Safety Conscious Work Environment we want to cultivate:
“a work environment in which employees feel free to raise safety concerns to management without fear of retaliation”

Government Shutdown (again)

- In the event of a government shutdown, the lab has sufficient funds to operate for roughly two months before we would have to curtail activities
- Shutdown gives us the ability to move funds between B&Rs so there should be no need for some groups to stop work earlier
- While work will continue, we learned at the end of September that travel might be curtailed. If you are already planning travel in late November or early December, stay tuned for updates



FY24 Budgets

- We received the AFP budget for FY24 last month

Mostly consistent with what was expected after the lab's HEP budget briefing in August

Overall HEP budget is up less than the project budgets, so research and operations have been reduced. Indirect rates up 9-10% due to combination of salary increases and increases in mission support to properly support the mission of the lab.

With your input, the finance team has fit requests in the FY24 budget and determined available resources

This will be a challenging year for operations and especially for research. We will continue looking for opportunities to move some individuals who are currently available onto new tasks in projects or mission support.

Internal budget briefings are planned for early next month so that Director/CRO/COO can get the full picture and develop a lab-wide strategy

Update on FY24 Accelerator Run – from M. Convery’s Proton PMG talk

SAD/ASE project plan

- A “project” has been formed, adding Marc Clay (Deputy COO and interim ES&H Division Director) as Project Director and myself (Mary) as PM to the existing team
- The project has a schedule with milestones for when each piece of the accelerator will be able to resume operations

Machine	Review	Approval to run beam
Linac / MTA	SAD/ASE review Nov 27-Dec 1	Jan 2
Booster/MI8/BNB/MI/NuMI	SAD/ASE review Jan 8-12	Feb 7
Muon/SY120/Meson	SAD/ASE review Jan 22-26	Feb 22
NM/SpinQuest	SAD/ASE review Jan 22-26 ARR Feb 12-16	Mar 22
Accelerator Complex	ARR Feb 12-16	validated compliance

- We have been advised by other labs based on their experience that this schedule is aggressive, but we are committed to resuming beam to users as quickly as possible

P5 Town Hall – December 11 at FNAL

- P5 report will be presented at HEPAP meeting, December 7-8 (Thursday-Friday)
- The following Monday, December 11, there will be a Town Hall at FNAL, jointly hosted by DPF and FNAL
- The program will feature a presentation by P5 Chair, Hitoshi Murayama, followed by a Q&A session with the panel members, and a community reception. Also expect to hear short remarks from representatives of the funding agencies.
- All employees and users are encouraged to attend
- There is no fee, but registration is required.
- Register at <https://indico.fnal.gov/event/61641/registrations/3939/>

Winter Break Reminder

- The lab is planning for a Winter Break again this year, as in recent years

Taking advantage of the break is encouraged, but it is not mandatory. The sole purpose is to allow as many people as possible to take a break and further enjoy their time away, knowing that there is little activity on site during this period.

Using only 4 days of leave (half-days on Dec. 22 and Dec. 29, and full days on Dec. 26, 27, and 28), either as vacation days, floating holiday (if available), or leave without pay, allows for 11 consecutive days off during the break period.

- The lab will not shut down, but instead will slow to minimum operations and ongoing critical activities.
- We will have limited R&D and project work occurring in several facilities. Please ensure that there is sufficient supervision for the people in your groups that are working on-site during that time.

Physics Slam Results

- Internal physics slam held on Friday afternoon, October 6
- Eight excellent presentations from across the lab. Thanks to those of you who encouraged members of your groups to participate and helped them prepare
- Finalists
 - Daniel Guerrero
 - Stefan Knirck
 - Sara Sussman
- Stefan Knirck selected to represent FNAL at the inaugural National Lab Research SLAM in Washington DC, on November 15

New QA Liaison

- New QA liaison for the Particle Physics Directorate, Sami Seiffert, taking over for TJ Sarlina
- As a reminder, the QA Liaison is here to partner with us on the following, but not limited to:
 - QA Program requirements implementation guidance/support
 - Assessment planning/guidance
 - Issues Management support (iTrack training, support)
 - Causal Analysis support
 - Procedure development guidance
 - Lessons Learned
 - Etc.