

UEC Government Relations Subcommittee Report

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December 19, 2023

DC Trip Budget & Travel

- \$40,000 from FRA for all UEC travel including DC trip
 - Overhead burden of 7%: \$37,400 spendable
- This will strictly limit how many attendees UEC can support
 - ~35 people at \$1000/person
 - Cap per diem at \$40/day, book air fare early, no other reimbursements
 - If there is money left after the trip, distribute as extra per diem among participants (discussed w/ Kim and Jackie)
- Need to reprint folders and material for new P5 logo, buy more rulers, etc.
 - Will ask URA for help covering these costs (expect \$3–4K)
 - Ted confirmed that URA can sign hotel contract again
- Jackie will set up a Google form for collecting travel info and then we will iterate on it (to add non-travel questions relevant to the trip, etc.)
- Rely on USLUA, SLUO to make up difference for participant support
 - Plus a few from BNL and LBNL – need to get user org contacts, logos
 - Can also ask if APS can support more than just the chair?

DC Trip Timing

- Congress will likely not finish FY24 budget until February (at least)
 - Will not want to start on FY25 immediately afterward in March
 - President's budget request (PBR) also likely to be delayed
- Lewis and Burke preliminarily recommends targeting first 2 weeks in April; possible conflicts:
 - Week of April 1: Moriond QCD, APS April Meeting
 - Week of April 8: ALICE mini-week
- Week of April 8 seems most promising
 - **Not finalized yet!**
 - Waiting until January to see if Congress' schedule gets clarified
 - Will reach out to participants at that point
- Briefly discussed w/ Lewis and Burke about adding State Dept. to executive meetings (important for international cooperation & competition)

DC Trip Material

- Meeting of P5 rollout committee immediately after FNAL town hall
- Priorities:
 1. P5 two-pager:
 - Updates to be consistent w/ final P5 report after community feedback
 - Possible rephrasing to be more Congress-oriented
 2. Community letter / Ask
 - Aim to meet w/ Lewis and Burke in early Jan about content & language
 3. Project timeline graphic:
 - To be updated for aesthetics
 - Work on connection to previous timeline from 2014 P5
 - Also in science drivers, etc.
- Other points:
 - Logo & language updates in other material
 - Incorporate international benchmarking recs, area recommendations
 - Need to revamp messaging in participant training
 - Themes: innovation and discovery; science, workforce, leadership

WHIPS etc.

- Claudette has obtained some additional data showing how many users each district sends to Fermilab
 - A good candidate to integrate into our district-specific maps
- Need to unify and integrate the various localization and map-making codes
- Another idea: give some priority rating to Congresspeople whose district includes a national lab (in addition to committee positions)
- Possibly try to integrate meeting letter code into WHIPS as well?
 - Generated LaTeX can always be modified by hand in special cases
- Need to check for any changes in Congresspeople, district boundaries, etc.
- All to be discussed with WHIPS developers in Jan

Backup