



News

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PPD Department Heads

4/10/24



Everyone is worthy of respect
Encourage discussion



Genuinely listen
Collaborate



Respect the messenger
Have courage



Own your voice
Be kind



Fresh perspectives lead to
innovation



Encourage others to speak
Share the air

Outline

- Voluntary Separation Update
- Budget Briefing, FWPs, FY25 outlook
- Update on SAD/ASE
- Office Utilization
- Training
- AOB

SSVSP Update

- Across the lab, 74 people applied for SSVSP: 63 accepted, 11 declined
 - 37 direct funded, 25 indirect (*yes, I know that adds to 62 not 63*)
- In PPDDir 17 applications for SSVSP: 12 accepted, 5 declined
 - Everyone in PPDDir is leaving on either 5/30 or 5/31. Across the lab only 4 people separating in April
 - We are still working through transitioning any responsibilities. We will try to resolve this quickly so that we can make good use of the remaining 1.5 months of overlap.
- We will be collecting Retired Guest and Scientist Emeritus applications for those interested

- Budget impact:
 - OPTO rates will increase to pay for separation packages
 - On average the increase in rates will approximately offset the 4-month savings in SWF for FY24
 - ⇒ We will see the savings in FY25

FY24-25 Outlook

- Now that we have a clear picture of the SSVSP and a preview of possible FY25 budgets, we need to look to conserve funds in research
- Multiple research B&Rs are projecting to overrun and/or have spent down a significant part of the required GSO reserve
- Number of scientists taking SSVSP is insufficient to fully address existing gaps.
- Detector operations also projected to overrun

- The outlook for FY25 looks to be challenging again. Budget briefing exercise is -6%. President's budget request also has significant cuts for research
- We should be saving now with an eye on next year
- **Travel should be at a bare minimum.** Push to projects where appropriate.

SAD/ASE Updates

- Complex-wide ARR was held March 19-21
- Final updates to SAD/ASE signed shortly after, allowing us to run beam throughout the complex
- Already sending beam to neutrino experiments
 - NOvA, ICARUS running well
 - SBND commissioning their detector
- Switchyard was last to be approved. AD turning these beamlines back on
 - Beam to FTBF possible around end of April, plus first beam to SpinQuest

Flexible Work and Office Utilization

- The lab is moving toward a consistent application of a policy on office allocation and flexible work arrangements
 - Those on-site three or more days per week will have an assigned office/cubicle
 - No one will have more than one office/cubicle
 - Those working on-site two days or fewer will not have their own assigned office/cubicle
 - Note that number of days/week on-site would be averaged over one month
- First step is a survey of office usage
- Chauncey will be working with admins to complete details on current usage
- If people are willing to come in more frequently to retain their space then we should mark the sheet that way, but then they will have to follow through
- We need to consider users as well, but for now let's concentrate on employees

Reminder: Harassment and Discrimination Prevention Training

- I reached out to several of you about people on your teams that have not completed the Harassment and Discrimination Prevention training and are now overdue
- This training is a condition of employment and Illinois law requires that it be done annually.
 - For most people it was due March 6. For a few people the due date is later in March or early April
- Thanks for your help with pushing your teams to complete the training last week
- As of yesterday, we have 44 people who have not completed it. 24 are active employees.
- Please follow up with the members of your team who have not completed the training.

AOB

- Future work pauses
 - As part of the resolution of the unplanned dose incident, the lab agreed to have two work pauses before the end of FY24
 - Likely one will be focused on rad safety, the second on work planning.
 - No dates yet
 - First pause will be Wednesday April 24.
 - Lab all-hands email coming soon with more information
- Policy on vacation days on business travel
 - Change has been approved to go from 2:1 (business:vacation) to 1:1