

DPF Executive Committee Meeting: April 2, 2014

Report of the Secretary/Treasurer

submitted by Howard E. Haber

Assets as of January 1

➤ 2008:	\$155,956
➤ 2009:	\$162,107
➤ 2010:	\$161,043
➤ 2011:	\$160,222
➤ 2012:	\$136,209
➤ 2013:	\$116,699
➤ 2014:	\$102,042

2013 Activities

Assets as of January 1, 2013: \$116,699.16

Assets as of December 31, 2013: \$102,042.32

Net reduction of assets: \$14,626.84
due to---

Income:	\$27,776.44	<u>(2012)</u> (\$29,337)
Expenses:	\$42,433.28	(\$48,847)

2013 Activities

Total Revenue:

➤ DPF dues	\$17,695
➤ APS April meeting	6,396
➤ Investment income	3,625
➤ Kate Kirby reimbursement	60

	\$ 27,776

2013 Activities (continued)

Total Expenses:

➤ Programs—Travel Assist	\$9,240
➤ Non-Staff Travel	5,685
➤ Prizes and awards stipends	3,338
➤ Sorters travel	372
➤ Meeting costs at the April APS meeting	4,613
➤ April APS Registration fee waivers (x6)	2,310
➤ DPF-2013	5,000
➤ Childcare at Snowmass Meeting	1,026
➤ Consulting Fees	5,211
➤ Catering Costs at DPF-2013	518
➤ Community Higgs/HEP Event	5,000
➤ Miscellaneous	120

	\$42,433

Explanations:

- Programs—Travel Assist was used to fund 48 students (@ \$240 or \$120 per student) to attend the April APS meeting. Five students did not submit travel claims.
- Prizes and Awards stipends consists of supplemental support for travel of awardees to receive their prize at the APS meeting. It also includes \$1,500 for the Sakurai Dissertation award and \$279 for an award plaque.
- Meeting costs at the April APS meeting includes costs of the DPF Executive Committee and DPF Business meetings.
- April APS meeting registration fee waivers (\$385 x 6) to cover Cabrera, Katori, Peccei, Quinn, Sadoulet and Yoder.
- Non-staff travel refers to Snowmass travel expenses.
- Catering at DPF-2013 refers to dinner served during the DPF Executive Committee meeting in Santa Cruz in August, 2013.
- Consulting fees were for professional editing of the Snowmass Proceedings.
- Miscellaneous refers to a plaque honoring Mischa Fischer.

Additional Remarks:

- One student travel reimbursement request for \$120 was lost in the mail. It will be paid out of 2014 DPF funds.
- One Snowmass meeting childcare request for \$800 only appeared on the DPF financial statement of February, 2014.
- The April APS meeting registration fee waivers for Cabrera, Katori, Peccei, Quinn, Sadoulet and Yoder showed up finally on the DPF financial statement of December, 2013. This was a commitment made prior to my assuming office, so I did not anticipate the \$2,310 expense. It is unclear why this expense took so long to be posted. I have asked the APS for an explanation, and I will report back if I get an answer.

Projections for 2014

Total Revenue:

➤ DPF dues	\$17,685*
➤ APS April meeting (estimated)	6,400
➤ Investment income (extrapolated)	3,429
➤ Reimbursement of unused Snowmass funds (approximate)	10,000**

	\$ 37,514

*actual revenue provided by the DPF financial statement of February, 2014

**as reported by Daniel Cronin-Hennessey to Jon Rosner on March 27, 2014

Projections for known 2014 Expenses

➤ Programs—Travel Assist (34 students)	\$10,850
➤ Reissued check for 2013 travel assist	120
➤ Child Care at 2013 Snowmass meeting	800*
➤ APS April meeting	4,000
➤ Prizes and awards stipends	1,500
➤ Sorters travel	724*
➤ Committee on the Status of Women in Physics network lunch	700
➤ April APS meeting registration fee waiver	405
➤ Hard copies of Snowmass Proceedings	5,000
➤ Sakurai Dissertation award/related expenses (?)	2,100
➤ DPF support of rollout of P5 report (?)	5,000

* Incurred expenses as of March 1, 2014

\$31,199

Remarks

- DPF will provide partial travel support to the April APS meeting for the 34 graduate students who applied. Since five students are co-advised by two advisors, the current plan is to support:
 - 29 students x \$350 = \$10,150
 - 5 students x \$140 = \$700which adds up to a total of \$10,850 of DPF funds.
- In 2013, we incurred an expense of \$955 to cover the meal served during the DPF Executive Committee meeting in the conference hotel. This year, the meal will take place off-site at a restaurant.
- No funds have been committed to supplement the Tanaka Dissertation award. Last year, \$2,100 was used for the Sakurai Dissertation award (\$1,500) plus additional expenses to cover travel and an award plaque. It is not clear whether this will be repeated again this year.
- There was some discussion at the DPF Executive Committee meeting in Jan., 2014 to support an event in May in connection with the rollout of the P5 final report. No specific figure was specified, although a suggestion of \$5,000 was mentioned as a possibility.

Summary of Projected 2014 Activities

Assets as of January 1, 2014: \$102,042.32

Projected assets as
of December 31, 2014: \$108,357*

*Projected assets will be smaller than this number if the anticipated expenses increase.

Net increase of assets: \$6,315
due to---

	<u>2014</u>	<u>(2013)</u>
Projected income:	\$37,514	(\$27,776)
Estimated expenses (so far):	\$31,199	(\$42,433)