**MINOS+ Data Management/Workflow Committee**

**February 19th, 2015**

MINOS+ co-spokespersons and SCD senior management would like to understand the resources needed to upgrade the MINOS+ production software and workflow systems to effectively use the SCD supported services. With the advent of the new production operations team, SCD has now taken on the responsibility of running the MINOS+ offline production jobs. The team consists primarily of inexperienced staff on short-term (2 year) appointments. The focus should be on how to make the production environment for both data and simulation ready for operations by this new team. In particular the committee should review

* Is MINOS+ using the current FIFE tools in the most effective way for them? In particular jobsub client, SAM and ifdh
* Are production scripts in "intern-ready" shape? SLA of the service is found here:
  + As a reminder, submissions to TTU cannot not be transitioned unless they access the site via the OSG.
  + Are all scripts checked in and tagged in a source code repository?
* Is the experiment OSG ready?

    (cvmfs, flux file distribution, bluarc mounts)

The committee is charged with delivering a report to the MINOS+ co-spokespersons and SCD management that lists any findings and recommendations regarding resource optimization or limitations.

The committee will be chaired by Anna Mazzacane and will meet during the MINOS+ collaboration meeting on February 19th. Details will follow. We would like the report delivered by February 27th.

**Chair**: Anna Mazzacane

**Dates**: February 19th, 2015

**Required MINOS+ people**: Adam Schreckenberger, Andy Blake, Art Kreymer

**Optional MINOS+ people**: Robert Hatcher

**Required SCD people**: Andrew Norman, Marek Zielinski, Mike Diesburg, Ken Herner, Parag Mhashilkar

**Optional SCD people**: Jenny Teheran, Paola Buitrago

Thank you for your willingness to participate in this effort,

Karol Lang, MINOS+ Co-spokesperson

Jenny Thomas, MINOS+ Co-spokesperson

Margaret Votava, SCD/SCS Quadrant lead