

Collaboration Governance Document Committee (CGDC) Report

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DUNE IB Phone Meeting

CGDC Schedule

- April 16 – 18 ELBNF Collaboration Meeting
- April 16: final CGDC meeting, final touch up
- April 10: final draft to the IB
- April 8: CGDC meeting to produce final draft
- April 1: CGDC meeting, first complete draft
- Mar 25: CGDC Extended meeting, all major decisions made, sectional drafts
- Mar 18: no meeting
- Mar 11: CGDC Extended meeting, writing assignments

This schedule is mostly followed

Collaboration Membership

- Industry Partners
 - Can they be collaboration members?
 - proposal: No, but they can be on the DUNE e-mail list. It would be desirable to have collaboration only e-mail list as well as collaboration + other interested parties/ people e-mail list

Agreed

Co-Spokespersons

- Terms: 2 years, renewable
- Election Time: in February every year starting 2017
- Election procedure

**More discussion
needed: No
consensus on
procedure and
voter definition**

Who votes?

- Option 1:
 - Graduate students and above
 - Inclusive, provides sense of ownership for all collaborators including grads
 - The voters may not be familiar enough with the candidates to make educated decisions
- Option 2:
 - IB's only
 - The current system, The IB's may be able to make better educated decisions
 - Exclude the majority of collaborators from expressing their own voice
- Option 3:
 - Graduate students and above after pre-selection by an IB appointed "Search Committee" to produce a short list
 - The candidates are vetted (including input from ISOG)
 - Inclusive, provides sense of ownership for all collaborators including grads
 - The voters may not be familiar enough with the candidates to make educated decisions
- Option 4:
 - IB's only after pre-selection by an IB appointed "Search Committee" to produce a short list
 - The candidates are vetted (including input from ISOG)
 - The IB's may be able to make better educated decisions
 - Exclude the majority of collaborators from expressing their own voice

IB input (by a Doodle poll) on this has been obtained

Doodle “Straw” Poll Result (as of Thurs. Mar. 26)

- Total number of votes: 41

The poll closed today (Friday, Mar. 27, 2015)

- ➔ One option is clearly preferred
- ➔ Although this is a “straw” poll to guide the CGDC discussion, the committee has agreed to adopt the option preferred by the IB with minor tweaks
- ➔ 3 comments were received and these were all discussed in the committee

Deputy Spokesperson

- This is an optional position in the collaboration
- If needed, the co-spokespersons can make an appointment with specified roles based on the needs
- **Terms: 1 year, renewable**

Agreed

Institutional Board

- Membership
 - Designated by each institution
 - Should we have a minimum size requirement and merge small institutions into one?
 - Some threshold is probably needed
 - Should large institutions such as Fermilab get more than one seat?
- Chair
 - Elected by IB using the PVS
 - Term: 2 years, renewable
- Voting
 - Open votes: One vote - one IB principle
 - Secret Votes: Weighted by the number of members represented by each member
 - Any IB can propose a vote to be conducted in secret. Such a motion will be voted using the “open” vote principle.
- Roles
 - ...

More discussion
needed:

Possible Option Being Considered for IB Membership and Voting

- IB Membership: All institution except the host lab will be given one-seat in the IB regardless of their varying sizes. The Fermilab will be given two seats to reflect the lab's large DUNE membership as well as its role as the host lab of the DUNE experiment.
- IB voting: IB can have open or closed (secret) votes on various issues. Nominally IB votes will be open votes and each IB's vote will be counted as one vote regardless of the number of members they represents. On issues deemed to be sensitive the IB can decide to have a secret vote, which can be triggered by a motion by any IB member. The IB will then decide whether to have a closed vote or not on the issue by an open vote. Even for the closed votes, nominally "one IB, one vote" principle will apply. For exceptional cases, the IB can decide to have a closed vote that is weighted by the number of members each IB represents, following the procedure described above.

Governance of the DUNE Collaboration

(Draft Version 0.2)

Last amended on March 24, 2015

The DUNE Collaboration

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10 Other Management Structures

11 Dissenting opinions and Procedure to Appeal

12 Effective Day and Duration

13 Attachments

Records of drafts and amendments

Draft Text (v0.2)

- Initial draft text written for all sections except the sections concerning co-spokespersons and IB.
- Almost all major issues have been discussed in detail and agreed upon
- Plan to produce a full initial draft by next week
- Intense editing and further detailed discussions will follow
- The final draft is planned to be distributed to the IB on April 10

IB Feedback

- IB feedback on the agreed items are welcome
 - Send e-mail to ckj
 - All suggestions will be considered